CITY OF NEVADA CITY SIDE LETTER NO. 2 TO MEMORANDUM OF UNDERSTANDING

TO:

Catrina Olson, City Manager

FROM:

William Highsmith, Department of Public Works Superintendent

SUBJECT:

Amendment No. 2 to the Nevada City Management and Supervisory Employees

Memorandum of Understanding dated July 1st, 2018 through June 30th, 2021.

EFFECTIVE DATE:

June 13, 2020 - July 1, 2021

Parties to this agreement are the City of Nevada City (City) and the Nevada City Management and Supervisory Employees.

The current Memorandum of Understanding (MOU) dated July 1st, 2018 through June 30th, 2021 states that parties agreed to reopen for salary only for fiscal year 2020-2021 and would be effective the first pay period of FY 20/21. Due to the COVID-19 pandemic, the City has declared a fiscal emergency and has frozen all step raises as well as any and all cost of living increases Citywide, and therefore will rescind and replace the salary schedule for the Memorandum of Understanding between the City of Nevada City and the Nevada City Management and Supervisory Employees dated July1, 2018 through June 30th, 2021 according to Exhibit A (attached).

The City has also agreed to conduct a mid-year fiscal review to determine the City's financial performance as compared to budget projections for a possible update to salary status (ie. whether to continue or lift the freeze or to possibly enact more extreme budget measures including possible furloughs).

Catrina Olson, City Manager

Loree' McCay, Administrative Services Manager

William Highsmith, DPW Superintendent

Wolfson, City Planner

Accounting Technician

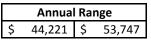
As of 7/1/17

	Α	В	С	D	E
Monthly	\$ 3,612	\$ 3,794	\$ 3,983	\$ 4,183	\$ 4,391
Hourly	\$ 20.84	\$ 21.89	\$ 22.98	\$ 24.13	\$ 25.33
	 	 	 1 2242 /	 	

Annua	l Ra	Range					
\$ 43,347	\$	52,686					

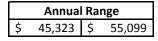
Effective PP including first check date in July 2018 (2.0%) COLA
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	Α	В	С	D	E
Monthly	\$ 3,685	\$ 3,869	\$ 4,063	\$ 4,266	\$ 4,479
Hourly	\$ 21.26	\$ 22.32	\$ 23.44	\$ 24.61	\$ 25.84



Effective PP including first check date in July 2019 (2.5%) COLA

		Α	В	С		D		E
Monthly	\$	3,777	\$ 3,966	\$ 4,163	\$	4,371	\$	4,592
Hourly	\$	21.79	\$ 22.88	\$ 24.02	\$	25.22	\$	26.49
	<u> </u>		 	 1 2020/0	0/1 4	2014 5	-	



Effective PP including first check date in July 2020 (0%) COLA Freeze Steps

	Α	В	С	D	E
Monthly	\$ 3,777	\$ 3,966	\$ 4,163	\$ 4,371	\$ 4,592
Hourly	\$ 21.79	\$ 22.88	\$ 24.02	\$ 25.22	\$ 26.49

Annua	l Ra	nge
\$ 45,323	\$	55,099

Administrative Services Analyst

As of 7/1/17

	Α	В	С	D	E
Monthly	\$ 4,411	\$ 4,631	\$ 4,864	\$ 5,106	\$ 5,361
Hourly	\$ 25.45	\$ 26.72	\$ 28.06	\$ 29.46	\$ 30.93

Annua	l Ra	nge
\$ 52,936	\$	64,334

Effective PP including first check date in July 2018 (2.0%) COLA

	Α	В	С	D	E
Monthly	\$ 4,500	\$ 4,725	\$ 4,961	\$ 5,209	\$ 5,469
Hourly	\$ 25.96	\$ 27.26	\$ 28.62	\$ 30.05	\$ 31.55

Annua	l Ra	nge
\$ 53,997	\$	65,624

Effective PP including first check date in July 2019 (2.5%) COLA

	Α		В		С		D		E	
Monthly	\$	4,612	\$	4,843	\$	5,086	\$	5,339	\$	5,606
Hourly	\$	26.61	\$	27.94	\$	29.34	\$	30.80	\$	32.34

Annual Range									
\$	55,349	\$	67,267						

Effective PP including first check date in July 2020 (0%) COLA Freeze Steps

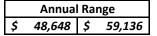
	Α		В	С		D		E	
Monthly	\$	4,612	\$ 4,843	\$	5,086	\$	5,339	\$	5,606
Hourly	\$	26.61	\$ 27.94	\$	29.34	\$	30.80	\$	32.34

Annual Range									
\$	55,349	\$	67,267						

Administrative Services Technician

Effective PP including first check date in July 2018

	Α			В		С		D		E
Monthly	\$	4,054	\$	4,257	\$	4,470	\$	4,693	\$	4,928
Hourly	\$	23.39	\$	24.56	\$	25.79	\$	27.08	\$	28.43
Effective DD including first short data in tale 2040 (2 50) COLA										



Effective PP including first check date in July 2019 (2.5%) COLA

	Α	В	С	D	E
Monthly	\$ 4,156	\$ 4,363	\$ 4,582	\$ 4,811	\$ 5,051
Hourly	\$ 23.97	\$ 25.17	\$ 26.43	\$ 27.75	\$ 29.14

Annual Range								
\$	49,872	\$	60,612					

Effective PP including first check date in July 2020 (0%) COLA Freeze Steps

	Α	В	С	D	E
Monthly	\$ 4,156	\$ 4,363	\$ 4,582	\$ 4,811	\$ 5,051
Hourly	\$ 23.97	\$ 25.17	\$ 26.43	\$ 27.75	\$ 29.14

Annua	Ra	nge
\$ 49,872	\$	60,612

Customer Service Representative

		Α		В	С			D		E
Monthly	\$	3,357	\$	3,526	\$	3,701	\$	3,886	\$	4,080
Hourly	\$	19.37	\$	20.34	\$	21.35	\$	22.42	\$	23.54
Effective PP including first check date in July 2018 (2.0%) COLA										
		Α		В	С			D		E
Monthly	\$	3,425	\$	3,597	\$	3,775	\$	3,964	\$	4,163
Hourly	\$	19.76	\$	20.75	\$	21.78	\$	22.87	\$	24.02
Effective PP including first check date in July 2019 (2.5%) COLA										
		Α		В		С		D		E
Monthly	\$	3,510	\$	3,685	\$	3,871	\$	4,063	\$	4,266
Hourly	\$	20.25	\$	21.26	\$	22.33	\$	23.44	\$	24.61
Effective PP including first check date in July 2020 (0%) COLA Freeze Steps										eps
		Α		В		C D		D	E	
Monthly	\$	3,510	\$	3,686	\$	3,870	\$	4,063	\$	4,266
Hourly	\$	20.25	\$	21.26	\$	22.33	\$	23.44	\$	24.61

Annual Range									
\$	40,290	\$	48,963						

Annual Range					
\$	41,101	\$	49,962		

Annua	l Ra	nge
\$ 42,120	\$	51,193

Annual Range				
\$	42,120	\$	51,197	

Code Compliance Officer

Effective PP including first check date in July 2019 (2.5%) COLA

		Α		В		C		D	E
Monthly	\$	3,229	\$	3,391	\$	3,560	\$	3,738	\$ 3,925
Hourly	\$	18.63	\$	19.56	\$	20.54	\$	21.57	\$ 22.64
Effective PP including first check date in July 2020 (0%) COLA Freeze Steps									
		Α		В		С		D	E
Monthly	\$	3,229	\$	3,391	\$	3,560	\$	3,738	\$ 3,925
Hourly	\$	18.63	\$	19.56	\$	20.54	\$	21.57	\$ 22.64

Annual Range				
\$	38,748	\$	47,100	

Annual Range				
\$	38,748	\$	47,100	

Community Services Officer II

As of 7/1/17

Monthly	\$	2,943	\$	3,091	\$	3,245	\$	3,406	\$	3,245
Hourly	\$	16.98	\$	17.83	\$	18.72	\$	19.65	\$	18.72
Effective PP including first check date in July 2018 (2.0%) COLA										
		Α		В		С		D		E
Monthly	\$	3,002	\$	3,151	\$	3,309	\$	3,475	\$	3,649
Hourly	\$	17.32	\$	18.18	\$	19.09	\$	20.05	\$	21.05
Effective PP including first check date in July 2019 (2.5%) COLA										
		A		В		С		D		E
Monthly	\$		\$		\$		\$	_	\$	E 3,741
		Α		В	\$	С		D	\$	_
Monthly	\$	A 3,077 17.75	\$	B 3,231 18.64	\$	C 3,392 19.57	\$	D 3,562 20.55	\$	3,741 21.58
Monthly Hourly	\$	A 3,077 17.75	\$	B 3,231 18.64	\$	C 3,392 19.57	\$	D 3,562 20.55	\$	3,741 21.58
Monthly Hourly	\$	A 3,077 17.75 Juding fire	\$	3,231 18.64 eck date i	\$	C 3,392 19.57 ly 2020 (0	\$	3,562 20.55 COLA Freez	\$	3,741 21.58

Annual Range					
35,318	\$	38,938			

Annual Range						
\$	36,026	\$	43,784			

Annual Range					
\$	36,920	\$	44,886		

Annua	l Ra	nge
\$ 36,920	\$	44,886

Dept of Public Works-Maintenance Worker I

As	of	7/1	/17

		Α		В		С		D		E
Monthly	\$	2,654	\$	2,785	\$	2,924	\$	3,071	\$	3,224
Hourly	\$	15.31	\$	16.07	\$	16.87	\$	17.72	\$	18.60
Effective P	P inc	luding firs	st ch	eck date i	n Ju	ly 2018 (2	2.0%) COLA		
		Α		В		С		D		Ε
Monthly	\$	2,706	\$	2,841	\$	2,983	\$	3,132	\$	3,290
Hourly	\$	15.61	\$	16.39	\$	17.21	\$	18.07	\$	18.98
Effective PP including first check date in July 2019 (2.5%) COLA										
		Α		В		С		D		E
Monthly	\$	2,773	\$	2,912	\$	3,058	\$	3,210	\$	3,371
Hourly	\$	16.00	\$	16.80	\$	17.64	\$	18.52	\$	19.45
Effective P	P incl	luding firs	st ch	eck date i	n Ju	ly 2020 (0	%) C	OLA Free	ze St	eps
		Α		В		С		D		E
Monthly	\$	2,773	\$	2,912	\$	3,058	\$	3,210	\$	3,371
Hourly	\$	16.00	\$	16.80	\$	17.64	\$	18.52	\$	19.45

Annua	Ra	nge
\$ 31,845	\$	38,688

Annual Range								
\$ 32,469	\$	39,478						

Annual Range								
\$	33,280	\$	40,456					

Annual Range								
\$ 33,280	\$	40,456						

Dept of Public Works-Maintenance Worker II

As of 7/1/17

		Α		В		С		D	E
Monthly	\$	3,227	\$	3,389	\$	3,557	\$	3,735	\$ 3,923
Hourly	\$	18.62	\$	19.55	\$	20.52	\$	21.55	\$ 22.63
Effective Pl	P incl	uding firs	st ch	eck date i	in Jul	ly 2018 (2	2.0%) COLA	
		Α		В		С		D	E
Monthly	\$	3,292	\$	3,456	\$	3,628	\$	3,810	\$ 4,001
Hourly	\$	18.99	\$	19.94	\$	20.93	\$	21.98	\$ 23.08
Effective PP including first check date in July 2019 (2.5%) COLA									
Ejjettive Pi	- IIICI	uuing jirs	St CIR	eck date i	II Jui	y 2019 (2	.5/0	COLA	
Ejjettive Pi	IIICI	A	St CIII	B B	ii Jui	C C	.5/0)	D	E
Monthly	\$		\$		\$	C 3,720	\$		\$ E 4,101
		Α		В		С		D	\$ _
Monthly	\$	A 3,373 19.46	\$	3,543 20.44	\$ \$	C 3,720 21.46	\$	D 3,905 22.53	\$ 4,101 23.66
Monthly Hourly	\$	A 3,373 19.46	\$	3,543 20.44	\$ \$	C 3,720 21.46	\$	D 3,905 22.53	\$ 4,101 23.66
Monthly Hourly	\$	A 3,373 19.46 Juding firs	\$ \$	3,543 20.44 eck date i	\$ \$	C 3,720 21.46	\$	3,905 22.53 COLA Free	\$ 4,101 23.66

Annua	Ra	nge
\$ 38,730	\$	47,070

Annua	l Ra	nge
\$ 39,499	\$	48,006

Annual Range							
\$ 40,477	\$	49,213					

Annua	l Ra	nge
\$ 40,477	\$	49,213

Dept of Public Works-Senior Maintenance Worker

As of 7/1/17

Monthly	\$	3,413	\$	3,585	\$	3,763	\$	3,950	\$	4,148
Hourly	\$	19.69	\$	20.68	\$	21.71	\$	22.79	\$	23.93
Effective P	P incl	luding fir:	st ch	eck date i	in Jul	ly 2018 (2	2.0%) COLA		
		Α		В		С		D		E
Monthly	\$	A 3,481	\$	B 3,656	\$	C 3,838	\$	D 4,030	\$	E 4,231
Monthly Hourly	\$	3,481 20.08	\$		\$ \$	3,838 22.14	\$	D 4,030 23.25	\$ \$	4,231 24.41

Annual Range								
\$	40,955	\$	49,774					

Annual Range										
\$	41,766	\$	50,773							

	Annua	l Ra	nge
\$	42,827	\$	52,042

Annua	Ra	nge
\$ 42,827	\$	52,042

Effective Pl	P including firs	st check date i	in July 2019 (2	.5%) COLA
	Λ.	D	_	n

	Α	В	С	D	E
Monthly	\$ 3,569	\$ 3,747	\$ 3,935	\$ 4,131	\$ 4,337
Hourly	\$ 20.59	\$ 21.62	\$ 22.70	\$ 23.83	\$ 25.02

Effective PP including first check date in July 2020 (0%) COLA Freeze Steps

	Α	В	С	D	E
Monthly	\$ 3,569	\$ 3,747	\$ 3,935	\$ 4,131	\$ 4,337
Hourly	\$ 20.59	\$ 21.62	\$ 22.70	\$ 23.83	\$ 25.02

Police Records Coordinator

As	of	7	/1	/1	7

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		Α		В		С		D		E
Monthly	\$	3,144	\$	3,302	\$	3,467	\$	3,640	\$	3,822
Hourly	\$	18.14	\$	19.05	\$	20.00	\$	21.00	\$	22.05
Effective P	P incl	uding fir	st ch	eck date i	n Ju	ly 2018 (2	2.0%) COLA		
		Α		В		С		D		E
Monthly	\$	3,207	\$	3,368	\$	3,536	\$	3,713	\$	3,898
Hourly	\$	18.50	\$	19.43	\$	20.40	\$	21.42	\$	22.49
Effective P	P incl	uding fir:	st ch	eck date i	n Ju	ly 2019 (2	.5%)	COLA		
		Α		В		С		D		E
Monthly	\$	3,288	\$	3,451	\$	3,624	\$	3,806	\$	3,995
Hourly	\$	18.97	\$	19.91	\$	20.91	\$	21.96	\$	23.05
Effective P	P incl	uding fir:	st ch	eck date i	n Ju	ly 2020 (0	%) C	OLA Freez	ze St	eps
		Α		В		С		D		E
Monthly	\$	3,288	\$	3,451	\$	3,624	\$	3,806	\$	3,995
Hourly	\$	18.97	\$	19.91	\$	20.91	\$	21.96	\$	23.05

Annual Range										
\$	37,731	\$	45,864							

Annual Range										
\$	38,480	\$	46,779							

Annual Range									
\$	39,458	\$	47,944						

Annual Range										
\$	39,458	\$	47,944							

WTP/WWTP Operator in Training

Effective PP including first check date in July 2018 (2.0%) COLA

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		А		В		C		υ		Ŀ	
Monthly	\$	4,033	\$	4,235	\$	4,447	\$	4,669	\$	4,903	
Hourly	\$	23.27	\$	24.43	\$	25.66	\$	26.94	\$	28.28	
Effective PP including first check date in July 2019 (2.5%) COLA											
		Α		В		С		D		E	
Monthly	\$	4,134	\$	4,341	\$	4,558	\$	4,786	\$	5,025	
Hourly	\$	23.85	\$	25.04	\$	26.30	\$	27.61	\$	28.99	
Effective Pl	P incl	uding firs	st ch	eck date i	in Ju	ly 2020 (0	%) C	OLA Freez	ze St	eps	
	A B		В	С			D	Е			
Monthly	\$	4,134	\$	4,341	\$	4,558	\$	4,786	\$	5,025	
Hourly	\$	23.85	\$	25.04	\$	26.30	\$	27.61	\$	28.99	

Annual Range									
\$	48,396	\$	58,836						

Annual Range									
\$	49,608	\$	60,300						

Annual Range									
\$	49,608	\$	60,300						

Wastewater/Water Plant Operator Grade II

As of 7/1/17

		Α		В		С		D	E
Monthly	\$	4,517	\$	4,744	\$	4,980	\$	5,229	\$ 5,491
Hourly	\$	26.06	\$	27.37	\$	28.73	\$	30.17	\$ 31.68
Effective DD including first check data in July 2018 (2.0%) COLA									

Annual	l Ra	nge
\$ 54,205	\$	65,894

Effective PP including first check date in July 2018 (2.0%) COLA

	Α	В	C	D	E
Monthly	\$ 4,607	\$ 4,838	\$ 5,080	\$ 5,335	\$ 5,600
Hourly	\$ 26.58	\$ 27.91	\$ 29.31	\$ 30.78	\$ 32.31

Annual Range										
\$	55,286	\$	67,205							

Effective PP including first check date in July 2019 (2.5%) COLA

	Α	В	С	D	E
Monthly	\$ 4,723	\$ 4,959	\$ 5,207	\$ 5,467	\$ 5,741
Hourly	\$ 27.25	\$ 28.61	\$ 30.04	\$ 31.54	\$ 33.12

Annual Range									
\$	56,680	\$	68,890						

Effective F	PP including :	first check date in Ju	uly 2020 (0%	6) COLA Freeze Steps
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	Α	В	С	D	E
Monthly	\$ 4,723	\$ 4,959	\$ 5,207	\$ 5,467	\$ 5,741
Hourly	\$ 27.25	\$ 28.61	\$ 30.04	\$ 31.54	\$ 33.12

Annual Range									
\$	56,680	\$	68,890						

Wastewater/Water Plant Operator Grade III - Lead

As of 7/1/17

		Α		В		С		D		E
Monthly	\$	4,872	\$	5,115	\$	5,372	\$	5,640	\$	5,923
Hourly	\$	28.11	\$	29.51	\$	30.99	\$	32.54	\$	34.17
Effective PP including first check date in July 2018 (2.0%) COLA										
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Annual Range									
\$	58,469	\$	71,074						

Effective Pl	P including fir.	st cneck date i	n July 2018 (2	2.0%) COLA
	•	-	•	2

	Α	В	С	D	E
Monthly	\$ 4,969	\$ 5,219	\$ 5,479	\$ 5,753	\$ 6,041
Hourly	\$ 28.67	\$ 30.11	\$ 31.61	\$ 33.19	\$ 34.85

Annual Range									
\$	59,634	\$	72,488						

Effective PP including first check date in July 2019 (2.5%) COLA

	Α	В	С	D	E
Monthly	\$ 5,094	\$ 5,349	\$ 5,616	\$ 5,897	\$ 6,191
Hourly	\$ 29.39	\$ 30.86	\$ 32.40	\$ 34.02	\$ 35.72

Annual Range									
\$	61,131	\$	74,298						

Effective PP including first check date in July 2020 (0%) COLA Freeze Steps

	Α		A B		С		D		E	
Monthly	\$	5,094	\$	5,349	\$	5,616	\$	5,897	\$	6,191
Hourly	\$	29.39	\$	30.86	\$	32.40	\$	34.02	\$	35.72

Annual Range									
\$	61,131	\$	74,298						
_									