



# Nevada City PD

## *Police Volunteer*

### **Our Police Volunteers are:**

- Trained and committed volunteers ready to respond and serve the community without delay or hesitation and willing to assist the department by providing resources to the community.
- Energetically and actively working toward the department's goals by responding to community needs and supporting additional operational service for the community.
- Individuals who voluntarily reach out to the community by aiding, providing, assisting and participating in activities that enhance the quality of life to the residents in Nevada City.
- Enthusiastically committed to engaging and partnering with the community through outreach and Crime Prevention Programs.
- Supporting of a quality community whose beauty is matched by the outstanding citizens who reside in Nevada City.

### **Volunteer Positions**

Nevada City Police Volunteers may work in a variety of assignments within the Police Department dependent upon department need and qualifications. Assignments may include:

- Patrol
- Traffic control, road closures and enforcement
- Special events
- Community Engagement Activities
- Administration

### **Minimum Qualifications**

Minimum qualifications have been established for acceptance in the Nevada City Volunteer Program, which includes:

- Minimum age – 18 years old
- Currently live or work in Nevada County of Nevada

- Graduate of Nevada City Citizen Police Academy (Preferred not required)
- High School Graduate or equivalent
- Be of good moral character, as determined by a thorough background investigation
- Fingerprint clearance (FBI/DOJ)
- Possess a valid California Driver's License (if driving is required for assignment)
- Be in satisfactory medical condition
- Ability to commit to 10 hours per month to the program
- Complete required training
- Receive overall approval by the Chief of Police

#### Application and Submission Process

Interested persons can obtain an application from the Nevada City Police Department front counter or visit the Nevada City Website: <https://www.nevadacityca.gov/> and view the information and application under Police/Volunteers and Cadets

Applications can be returned to the Nevada City Police Department in person or mailed to:

Nevada City Police Department  
Attn: Lieutenant Chad Ellis  
317 Broad St.  
Nevada City, Ca. 95959

Prior to becoming a Nevada City Police Volunteer, applicants must:

- Complete and submit a City of Nevada City Employment Application and a background/personal history packet
- Pass the initial review of the submitted City of Nevada City Employment Application and Personal History Statement
- Pass an Oral Interview with the Command Staff of the Nevada City Police Department
- Pass a background examination, (No persons with felony or misdemeanor convictions accepted)
- Successfully complete a training program

If you have any questions or concerns, contact Lieutenant Chad Ellis at (530) 265-4700 or [chad.ellis@nevadacityca.gov](mailto:chad.ellis@nevadacityca.gov)

Once again, thank you for your interest in volunteering with the Nevada City Police Department