



Nevada City Parks and Recreation Job Description - Aquatics LIFEGUARD/SWIM INSTRUCTOR

Under supervision of the Pool Manager, lifeguards shall ensure patron safety and protect lives, teach swim lessons and will be assigned other duties. Applicants must possess the following current certifications: Lifeguarding/First Aid/CPR/AED.

Typical job duties are:

- Conduct oneself in a professional manner
- Ensure patron safety during all hours of operation
- Assist with or respond appropriately to any emergency situation
- Swim Lesson instruction
- Complete swim lesson report cards in a timely manner
- Assist the Pool Manager when required
- Answer questions and inquiries from the public
- Perform customer service that results in satisfied customers
- Clean and maintain the aquatic facility
- Inform the Pool Manager when equipment is damaged or supplies are low
- Lead birthday party games with groups of up to 20 children
- Assist with all Parks & Recreation programs - as assigned

Knowledge and abilities:

- Knowledge of the philosophy, objectives and requirements to provide a safe environment
- Must be versed in all the latest safety standards and information related to aquatics
- Ability to function effectively under direct supervision and develop working relationships with fellow city employees and the public
- Must be able to effectively communicate both verbally and in writing
- Ability to receive direction and follow written and oral instructions
- Able to lift at least 40 lbs.
- Ability to remain calm in an emergency situation
- Able to perform rescue skills as demonstrated in the Lifeguard Manual
- Able to perform CPR for at least 15 minutes
- Able to perform first aid
- Able to bend, squat, lift and stretch as needed for job duties
- Prior exposure working with children and the public is desired
- Must be able to swim 500 yards & tread water for 2 minutes
- Other skills: reliability, dependability, creativity, and enthusiasm

Other:

- Must be at least 15 years of age
- If under the age of 18 and still in high school a work permit is required
- Employees may only request 7 days off from work during each summer season
- Pre-season & weekly in-service is mandatory (only 2 weekly trainings can be missed)
- Pay: \$11.00/hour

For more information contact Nevada City Parks and Recreation 530-265-2496 x129.

Applications are available at www.nevadacityca.gov

Applications due: March 12, 2018