



## Nevada City Parks and Recreation Job Description - Aquatics LIFEGUARD/SWIM INSTRUCTOR

Under supervision of the Pool Manager, lifeguards shall ensure patron safety and protect lives, teach swim lessons and other duties as assigned. Applicants must possess the following current certifications: Lifeguarding with CPR/AED for Professional Rescuers.

Typical job duties are:

- Conduct oneself in a professional manner
- Ensure patron safety during all hours of operation
- Assist & respond when Emergency Action Plan is activated
- Swim Lesson planning, instruction & completing report cards in a timely manner
- Assist the Pool Manager when required
- Answer questions and inquiries from the public
- Perform customer service that results in satisfied customers
- Clean and maintain the aquatic facility
- Inform the Pool Manager when equipment is damaged or supplies are low
- Lead birthday party games with groups of up to 20 children
- Assist with all Parks & Recreation programs - as assigned

Knowledge and abilities:

- Knowledge of the philosophy, objectives and requirements to provide a safe environment
- Must be versed in all the latest safety standards and information related to aquatics
- Ability to be attentive to your surroundings
- Ability to function effectively under direct supervision and develop working relationships with fellow city employees and the public
- Must be able to effectively communicate both verbally and in writing
- Ability to receive direction and follow written and oral instructions
- Able to lift at least 40 lbs.
- Ability to remain calm in an emergency situation
- Able to perform rescue skills as demonstrated in the Lifeguard Manual
- Able to perform CPR for at least 15 minutes
- Able to perform first aid
- Able to bend, squat, lift and stretch as needed for job duties
- Prior exposure working with children and the public is desired
- Desire to learn new things
- Desire to be your best and improve every day
- Must be able to swim 500 yards & tread water for 2 minutes
- Other skills: reliability, dependability, creativity, and enthusiasm

Other:

- Must be at least 15 years of age
- Employees may only request 7 days off from work during each summer season
- Pre-season & weekly in-service is mandatory (only 2 weekly trainings can be missed)
- Pay Rate: \$15.00/hr

For an Application, visit the City's website [www.nevadacityca.gov](http://www.nevadacityca.gov)

For more information contact Nevada City Parks and Recreation 530-265-2496 x129.