



City of Nevada City

# Business License Application

317 Broad Street  
Nevada City, CA 95959  
Tel: (530) 265-2496 • Fax: (530) 265-0187  
[www.nevadacityca.gov](http://www.nevadacityca.gov)

Renewal Month: \_\_\_\_\_

For City Use Only

**Check One:**

- New License
- Renewal
- Address Change

Date: \_\_\_\_\_ First Day of Business: \_\_\_\_\_ Number of Employees: \_\_\_\_\_

Business Name: \_\_\_\_\_  
(Attach a Copy of the Fictitious Business Name Statement)

Business Site Address: \_\_\_\_\_

Business Mailing Address: \_\_\_\_\_

Business Phone: \_\_\_\_\_ Emergency Phone: \_\_\_\_\_  
(Must be different # than business phone)

Contact Name: \_\_\_\_\_ Email: \_\_\_\_\_

Type of Ownership: Sole Proprietor  Partnership  LLC  Corporation  Trust

Owner(s) Name (Last, First, MI) OR Corporation: \_\_\_\_\_

Owner/Corporate Mailing Address: \_\_\_\_\_

Select One & Provide #:  FEIN  SEIN  SSN #: \_\_\_\_\_

Home-Based Business?  Yes  No State Contractor's License #: \_\_\_\_\_

Business Description: \_\_\_\_\_

**Business License Tax Calculation.** The Business License Tax is based on the number of part and full-time employees of the business. Businesses may select a 1-year license or a 3-year license (which includes a 5% discount to reflect the reduction in administrative costs). Please select the desired term of your Business License and complete your tax calculation in the table below.

- 1-Year Business License**
- 3-Year Business License** (includes 5% discount)

	1-Year Option	3-Year Option	Tax Calculation
Less than 10 employees	\$103.00	\$293.00	\$
10 or more employees	\$154.00	\$440.00	
State Fee – SB 1186*	\$ 4.00	\$ 4.00	\$ 4.00
		<b>TOTAL</b>	\$

\*On September 19, 2012, the Governor signed SB-1186 which adds a State fee of \$1 to each application for a local business license or similar instrument or permit, or renewal thereof.

**Please complete reverse side of application**

**IMPORTANT – Please read all information below:**

This application is a Public Record. Under federal and state law, compliance with disability access laws is a serious and significant responsibility that applies to all California building owners and tenants with buildings open to the public. You may obtain information about your legal obligations and how to comply with disability access laws at the following agencies:

The Division of the State Architect at [www.dgs.ca.gov/dsa/Home.aspx](http://www.dgs.ca.gov/dsa/Home.aspx).

The Department of Rehabilitation at [www.rehab.cahwnet.gov](http://www.rehab.cahwnet.gov).

The California Commission on Disability Access at [www.cdda.ca.gov](http://www.cdda.ca.gov).

Business Licenses are issued subject in part to the information provided by applicants. Any change in the information provided may invalidate the business license. The general Business License is not transferable to a new owner, new type of business activity, or location.

It is the responsibility of all Business License applicants to identify and obtain all special permits and approvals required by Federal, State, County or City regulation. It is also the responsibility of the applicant to comply with all City building and zoning regulations and ordinances. Failure to do so may invalidate your right to do business in this City and may subject you to penalties and legal sanctions.

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date

**Please return this Business License Application along with your payment to:**

City of Nevada City  
317 Broad Street  
Nevada City, CA 95959

**FOR CITY USE ONLY**

Business ID # \_\_\_\_\_ License # \_\_\_\_\_ Receipt # \_\_\_\_\_

Check # \_\_\_\_\_ Amount \_\_\_\_\_ Date \_\_\_\_\_ Approved by \_\_\_\_\_