



## Nevada City Parks and Recreation Job Description - Aquatics LIFEGUARD/SWIM INSTRUCTOR

Under supervision of the Pool Manager, lifeguards shall ensure patron safety and protect lives, teach swim lessons and will be assigned other duties. Applicants must possess the following certifications: CPR/AED for Lifeguards, Lifeguard Training/First Aid, Title 22 and Administering Emergency Oxygen. Water Safety Instructor certification is desirable.

Typical job duties are:

- Conduct oneself in a professional manner
- Ensure patron safety during all hours of operation
- Assist with or respond appropriately to any emergency situation
- Lesson instruction in the Learn to Swim program
- Completes swim lesson report cards in a timely manner
- Assist the Pool Manager when required
- Answer questions and inquires from the public
- Perform customer service that results in satisfied customers
- Cleans and maintains the aquatic facility
- Inform the Pool Manager when equipment is damaged or supplies are low
- Leads birthday party games with groups of up to 20 children

Knowledge and abilities:

- Knowledge of the philosophy, objectives and requirements to provide a safe environment
- Must be versed in all the latest safety standards and information related to aquatics
- Ability to function effectively under direct supervision and develop working relationships with fellow city employees and the public
- Must be able to effectively communicate both verbally and in writing
- Ability to receive direction and follow written and oral instructions
- Able to lift at least 40 lbs.
- Ability to remain calm in an emergency situation
- Able to perform rescue skills as demonstrated in the Lifeguard Manual
- Able to perform CPR for at least 15 minutes
- Able to perform first aid
- Able to bend, squat, lift and stretch as needed for job duties
- Prior exposure working with children and the public is desired
- Must be able to swim 500 yards & tread water for 2 minutes
- Other skills: reliability, dependability, creativity, and enthusiasm

Other:

- Must be at least 16 years of age
- If under the age of 18 and still in high school a work permit is required
- Employees may only request 7 days off from work during each summer season
- Pre-season In-service is mandatory
- Pay rate: \$8.00/hr

For more information contact Nevada City Parks and Recreation 530-265-2496 x129.

Applications are available at [www.nevadacityca.gov](http://www.nevadacityca.gov)

**Application deadline: March 8, 2012**