

**NEVADA CITY** ❁ **SIX-MONTH STRATEGIC OBJECTIVES**  
 January 25, 2010 through July 15, 2010

**THREE-YEAR GOAL: MAINTAIN FINANCIAL SOLVENCY**

WHEN	WHO	WHAT	STATUS			COMMENTS
			DONE	ON TARGET	REVISED	
1. At the May 12, '10 City Council meeting	Finance Director and City Manager	Create and present to the City Council for action a new fee structure for all fees.		X		Rescheduled to August
2. At the Feb.24 '10 City Council meeting	Finance Director	Present to the City Council for action or direction a 5-year revenue and expenditure projection for the General Fund and the Water and Sewer Enterprise Funds.	X			Rescheduled to March 10, 2010
3. At the Feb.24 '10 City Council meeting	Finance Director and City Manager	Develop and present to the City Council for action a plan to have a 8% financial reserve in the General Fund budget without increasing debt.			X	Rescheduled to June 23, 2010
4. At the June 9, '10 City Council meeting	Finance Director and City Manager	Develop and present to the City Council for action an Incremental Water Rate Plan.			X	Rescheduled to August 25, 2010 (Public Hearing)

**THREE-YEAR GOAL: IMPROVE AND UPDATE THE INFRASTRUCTURE**

WHEN	WHO	WHAT	STATUS			COMMENTS
			DONE	ON TARGET	REVISED	
1. At the Feb. 10, '10 City Council meeting	Public Works Director and City Engineer	Present to the City Council a completion report of actual Measure S expenses for 2009.	X			
2. At the Feb. 24, '10 City Council meeting	Public Works Director and City Engineer	Present to the City Council for action a work plan for Measure S street overlays and related water/sewer improvements for 2010.	X			
3. At the Apr. 14, '10 City Council meeting	Wastewater Plant Supervisor	Present to the City Council for direction an action plan for meeting new effluent limitations through 2012.	X			
4. May 1, 2010	Public Works Dir. and City Engineer	Repave Broad St. from the National Hotel to the Methodist Church in preparation for the Arngen Tour of California.			X	Revised to October 1, 2010
5. May 1, 2010	City Engineer – lead, Public Works Dir., City Manager	Update the 5-Year Capital Improvement Plan and present to the City Council for action.			X	Revised date to June 23, 2010 Approved by Planning Commission on May 20, 2010
6. July 15, 2010	City Manager (lead), City Engineer, Director of Public Works, Mayor Reimette Senum, Council Member Sally Harris	Secure funding to construct a solar farm at the old Nevada City Airport.	X			Grant application submitted on February 11 <sup>th</sup> . Seeking partners with financial strength to complete the project
7. July 15, 2010	City Engineer and Public Works Director	Conduct the field study of the water/sewer system and report progress orally and in writing to the city Council.	X			
FUTURE OBJECTIVE Oct. 1, 2010	Public Works Dir. and City Engineer	Complete the 2010 Measure S street paving work.	X			
FUTURE OBJECTIVE	City Manager and Sign Committee	Develop and present to the City Council for action a Street and Way finding Signage Plan.	X			Sign Committee meeting held on March 22, 2010

**THREE-YEAR GOAL: IMPROVE ORGANIZATIONAL EFFECTIVENESS AND EFFICIENCY**

WHEN	WHO	WHAT	STATUS			COMMENTS
			DONE	ON TARGET	REVISED	
1. Monthly	Department Heads	Review the outcome of the monthly Department Head/ Supervisor meeting, share with other relevant information, get feedback from staff and provide timely follow-up to suggestions.		X		
2. At the Feb. 10, '10 City Council meeting	Park and Recreation Supervisor	Report the results of the survey on the website regarding website effectiveness with the community.	X			
3. July 1, 2010, contingent upon Council approval	Mayor Reinette Senum-lead, Finance Dir., Councilmember Sally Harris	Develop a community grant process, with timeline, and present it at a community workshop and on the website to encourage the community to apply for grant funds and to enhance the city/community relationship.	X			
4. July 15, 2010	Finance Director and City Attorney	Ensure that all staff have a city email address to be used for city business, including the protocols for usage.		X		

**THREE-YEAR GOAL: IMPROVE ECONOMIC DEVELOPMENT**

WHEN	WHO	WHAT	STATUS			COMMENTS
			DONE	ON TARGET	REVISED	
1. At the Jan. 27, '10 City Council meeting and at least quarterly thereafter	Paul Matson, with input from Council-member Robert Bergman, Finance Director, City Manager and the Community Courthouse Committee	Present a status report to the City Council regarding retention of the Superior Court in downtown Nevada City.	X			On-going quarterly report to Council.
2. At the Jan. 27, '10 City Council meeting	Karin Kaufman, with input from Council-member Robert Bergman and the Police Chief.	Present to the City Council for direction a status report on the design and use of Calanan Park.	X			
3. April 1, 2010	City Manager	Submit grants for Miners' Foundry and Trails Walkability.		X		Pending Notice of Funding Availability (NOFA)
4. At the Apr. 14, '10 City Council meeting	City Treasurer	Report to the City Council results of identified funding for local organizations to help market Nevada City.			X	Rescheduled to May 12, 2010
5. At the Apr. 14, '10 City Council meeting	City Manager and mayor	Present to the City Council for action the support of AB 811 (a loan payback for energy and water efficiency upgrades).				Pending a future date of AB811 Implementation in Nevada County.
FUTURE OBJECTIVE	City Treasurer	Work with the Chamber to identify at least ___ strategies for the city and the Chamber to implement in order to enhance economic development.		X		

**THREE-YEAR GOAL: IMPROVE EMERGENCY PREPAREDNESS**

WHEN	WHO	WHAT	STATUS			COMMENTS
			DONE	ON TARGET	REVISED	
1. Beginning in Feb. 2010 and monthly thereafter	Councilmember Robert Bergman	Report to the City Council on the work of the Energy Solutions Task Force.		X		Task Force in Recess until June.
2. March 1, 2010	Police Chief and Fire Chief	Present to the City Council for direction local (e.g., county, city), state and federal plans for responding to emergency situations.	X			
3. Beginning in March 2010 and every other month thereafter	Parks and Recreation Dir., Public Works Dir.	Distribute through the city newsletter emergency preparedness information.	X			Wildfire information in May newsletter and every other month hereafter.
4. At the Apr. 28, '10 City Council meeting	Public Works Dir., working with Council-member Robert Bergman, Mayor Reirette Senum, and the Energy Solutions Task Force	Report to the City Council for direction on the risks (e.g., energy food, water, transportation disruptions) to Nevada City and recommend solutions for addressing the risks.			X	Rescheduled to May 26, 2010 Pending report by the Nevada City Energy Task Force Committee.
5. May 1, 2010 and quarterly thereafter	City Manager, working with Dept. Heads	Present to the City Council for action protocols for the city to use internally in an emergency.	X			

## STAFF REPORT

**DATE:** June 3, 2010  
**TO:** City Council  
**FROM:** Dawn Zydonis, Parks & Recreation Supervisor  
**SUBJECT:** Brownfields Clean-up Grant Application

### **RECOMMENDATION:**

Approve Resolution 2010-XX allowing Friends of Deer Creek to write and submit applications in cooperation with the City to the Environmental Protection Agency (EPA) for 3 separate Brownfield Cleanup Grants.

### **BACKGROUND:**

The City was awarded the Brownfield Assessment Grant in August 2006. The goal of this grant is to provide funding to inventory, characterize, assess, and conduct planning and community involvement related to brownfield sites.

At the September 23, 2009 City Council meeting Joanne Hild, Executive Director Friends of Deer Creek and Carrie Monahan, scientist for Friends of Deer Creek presented the results of the studies and work done through the Brownfield Assessment Grant. The City Council directed staff to work with the Friends of Deer Creek to proceed toward a proposal to clean up some of these sites. The proposals were sent to the EPA and have been accepted as potential projects. The next step is to complete the application for the Cleanup Grants.

There are 3 sites that have been accepted as potential projects: Providence Mine Minding Features Area, Providence Mine Waste Rock Pile Site, Stiles Mill Site. Each site requires its own Cleanup Grant application. Therefore the City would be applying for 3 separate Cleanup Grants; each of the 3 grants would award the City \$200,000.

### **FINANCIAL IMPACT:**

The City will receive approximately \$10,000 for each of the 3 grants towards administrative work completed on the grants.

**RESOLUTION NO. 2010-XX**

**A RESOLUTION OF THE CITY COUNCIL OF NEVADA CITY  
AUTHORIZING THE CITY MANAGER TO SUBMIT AN APPLICATION FOR \$600,000  
IN FUNDS TO THE ENVIRONMENTAL PROTECTION AGENCY TO BE USED TO  
CLEAN UP THE PROVIDENCE MINE MINING FEATURES AREA, THE PROVIDENCE  
MINE WASTE ROCK PILE SITE AND THE STILES MILL SITE**

**WHEREAS**, the EPA has selected Nevada City for three brownfields clean up grants: hazardous substances grant funds will be used to clean up the Providence Mine, the Mining Features Area site and the Waste Rock Pile on Providence Mine Road in the Deer Creek Watershed, the Providence Mine Waste Rock Pile site and the Stiles Mill site: and

**WHEREAS**, the brownfields programs encourage redevelopment of America's estimated 450,000 abandoned and contaminated waste sites; and

**WHEREAS**, EPA's brownfields assistance has leveraged more than \$14 billion dollars in clean up and redevelopment funding while creating numerous jobs in cleanup, construction and redevelopment.

**NOW, THEREFORE, BE IT RESOLVED**, that the City Manager is hereby authorized to complete all necessary requirements, including the application for the \$600,000 in funds, to initiate the clean up projects described as Providence Mine Mining Feature Area, Providence Mine Waste Rock Pile site and Stiles Mill site in Nevada City.

**PASSED AND ADOPTED** at the regular meeting of the City Council of the City of Nevada City on the 9th day of June, 2010 by the following vote:

**AYES:**

**NOES:**

**ABSENT:**

**ABSTAIN:**

\_\_\_\_\_  
**Reinette Senum, Mayor**

**ATTEST:**

\_\_\_\_\_  
**Niel Locke, City Clerk**

## STAFF REPORT

**DATE:** June 3, 2010  
**TO:** City Council  
**FROM:** Gene Albaugh, City Manager  
**SUBJECT:** Proposition 40 Funds

### **BACKGROUND:**

The following information was presented to the City Council at the December 10, 2008 City Council meeting. At that time the City Council chose to delay requesting funds with the hopes of using the Proposition 40 funds for the acquisition of Sugarloaf Mountain.

June 30, 2011 is the liquidation date for Proposition 40 funds. The State Office of Grants and Local Services (OGALS) is recommending that we complete all work on projects associated with these contracts by December 21, 2010. OGALS can not guarantee that final payment requests will be processed through the State Controller's Office if project completion packets are received after March 31, 2011.

Catrina Andes, Finance Manger, has suggested that if choosing a project to complete with Proposition 40 funding, that we not exceed \$100,000. The City does not have the cash flow to manage more than that.

The Recreation Committee also discussed the use of these funds and suggested adding upgrades to Calanan Park to the list of possible projects.

### **Information from December 10, 2008 City Council Meeting:**

On March 5, 2002, voters passed Proposition 40 the 'California Clean Water, Clean Air, Safe Neighborhood Parks, and Coastal Protection Act of 2002' (2002 Resources Bond). The passage of Proposition 40 provided \$2.6 billion in bond funds for projects and grants for neighborhood parks, outdoor recreation, protection of wildlife habitat, open space, rangeland, clean beaches, water quality and watershed protection and restoration, air pollution projects, and preservation of cultural and historical resources.

Following is the amount of Prop 40 funds designated to Nevada City:

\$220,000	designated to Nevada City from the State (intended use: Sugar Loaf Mtn.)
<u>\$480,000</u>	allocated to Nevada City from Nevada County (Resolution 2004-01)
<b>\$700,000</b>	<b>TOTAL</b>
<u>\$320,745</u>	spent on Hirschman's Pond purchase and projects
<b>\$379,255</b>	<b>remaining Prop 40 funds</b>

Remaining funds must be used by June 1, 2011. It has been recommended that we choose a project soon as the project must be complete and reimbursement funds requested by the June 2011 deadline. To accomplish this, the City must act soon.

To complete the projects below, City Staff believes that we would need to get started immediately. The process for using Prop 40 funds includes an application for each project, once approval is granted, work may begin. Once the work is completed, the State Department must inspect the project and then the City will request reimbursement of the funds for the project.

Possible projects include:

Clean up and fence repair at Hirschman's Pond (\$15,000)  
Deck repair, move fence, sitting areas and trail leading to pool. (\$150,000)  
Remodel Seaman's Lodge (\$90,000)  
Playground upgrades (\$120,000)

**REQUEST:** Direct Staff.