

Nevada City Parks & Recreation Facility Rental Contract-2017



Contact Information

Renter (Organization or Name): _____

We are a non-profit organization. Non-profit number: _____

Mailing Address _____ City _____ ST _____ Zip _____

Contact Person: _____

Daytime Phone _____ Alternate Phone _____

Email address: _____

Make cleaning deposit refund check out to:

Name: _____

Mailing Address _____ City _____ ST _____ Zip _____

Event Information

Facility Requested: Seaman's Lodge Bandshell Field Other: _____

Veteran's Building (upstairs) Veteran's Building (downstairs) Veteran's Building (kitchen)

Picnic Area - Left Picnic Area - Right Picnic Area - Upper

Date(s) Requested: _____

Complete the information below for each day's activities. If you are using more than one facility, be sure to clarify what is happening at each facility. For ongoing or repeated events, any changes or additions to the information below must be made in writing.

See attached page for all dates, times and facilities

<u>Date</u>	<u>Set up Start Time</u>	<u>Event Start Time</u>	<u>Event End Time</u>	<u>Clean-up End Time</u>
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

Insurance Requirement

I understand that I am required to provide Proof of insurance. A current and valid certificate of General Liability Insurance, in the amount of \$1,000,000 and an endorsement (CG2026 or equivalent) naming the City of Nevada City as additional insured will be provided by me at least 30 days prior to my rental date.

If your Insurance will be provided by someone other than the "Renter" listed above please provide the name of the Organization or Person who will be providing insurance.

Insurance will be provided by: _____

Event details

Event Description: _____

- 1. #of people attending event: _____
- 2. Will Alcohol Be Served/BYOB? Yes ___ No ___ Will Alcohol Be Sold? Yes ___ No ___ Is your event open to the public? Yes ___ No ___

If alcohol is **served** at your event, a City Alcohol Permit will be given to the renter at no additional fee. If alcohol is **sold** at your event, an Alcohol Permit from California Alcohol Beverage Control (ABC) is required. (916-419-1319) & a copy must be provided to the City.

- 3. Will you have a bounce house at your event? _____ If yes, what company are you hiring? _____
The City must have proof of insurance on file from the bounce house company.
- 4. Will you have amplified music? _____ If yes, what hours do you plan to have music? _____
What type of music? _____ You may be required to gather signatures from neighbors.
- 5. Will you be charging admission to your event? _____ Cost: _____ What are the profits used for? _____
- 6. Will there be vendors (food, sales, information, etc.) at your event? _____ If yes, what type? _____
- 7. Will you have security guards at your event? _____ If yes, please provide contact information for security. _____
- 8. Do you need to leave any equipment overnight at the end of your event? (Fees may apply) YES NO

Other: _____

Waiver for Use

I, the undersigned, have received and read the Use Guidelines for use of the facility. I agree that the Renter will abide by and enforce all of the rules and regulations contained therein and understand that any failure to comply with those rules and regulations or any other provisions of the Rental Contract may result in termination and cancellation of this Rental Contract and any further use of the facility by Renter. I understand that failure to comply with terms of the Contract and/or the rules and regulations as stated in the Use Guidelines may result in termination and cancellation of the Rental Contract. I also understand that in the case of a local disaster the Veteran’s Building may become unavailable with little or no notice, as it serves as a location for Emergency Operations. “Renter” further agrees to indemnify and hold harmless the City of Nevada City, it’s Officers, Agents and Employees against any and all claims, demands, damages, costs, expenses of whatever nature including litigation costs and attorney fees arising out of, or resulting from the “Renter’s” use of the facilities of the City of Nevada City.

Print Name: _____ Signature: _____ Date: _____