



**REGULAR CITY COUNCIL MEETING
MEETING AGENDA
WEDNESDAY, JUNE 8, 2016**

**Closed Session Meeting – 6:00 PM
Regular Meeting - 6:30 PM**

**City Hall – Beryl P. Robinson, Jr. Conference Room
317 Broad Street, Nevada City, CA 95959**

MISSION STATEMENT

The City of Nevada City is dedicated to preserving and enhancing its small town character and historical architecture while providing quality public services for our current and future residents, businesses and visitors.

Jennifer Ray, Mayor

**Robert Bergman, Council Member
Terri Andersen, Council Member**

**Evans Phelps, Vice Mayor
Duane Strawser, Council Member**

The City Council welcomes you to its meetings which are scheduled at 6:30 PM on the 2nd and 4th Wednesdays of each month. Your interest is encouraged and appreciated. This meeting is recorded on DVD and is televised on local public television Channel 17. Other special accommodations may be requested to the City Clerk 72 hours in advance of the meeting. Please turn off all cell phones or similar devices. Action may be taken on any agenda item. Agenda notices are available at City Hall. Materials related to an item on this Agenda submitted to the Council after distribution of the agenda packet are available for public inspection in the City Hall at 317 Broad Street, Nevada City, CA during normal business hours.

ANY MEMBER OF THE PUBLIC DESIRING TO ADDRESS THE COUNCIL ON ANY ITEM ON THIS AGENDA: After receiving recognition from the Mayor, give your name and address, and then your comments or questions. Please direct your remarks to the Councilmembers. In order that all interested parties have an opportunity to speak, please limit your comments to the specific item under discussion. All citizens will be afforded an opportunity to speak, consistent with their Constitutional rights. Time limits shall be at the Mayor's discretion. **IF YOU CHALLENGE** the Council's decision on any matter in court, you will be limited to raising only those issues you or someone else raised at the meeting or Public Hearing described on this agenda, or in written correspondence delivered to the City Council at, or prior to, the meeting or Public Hearing.

CLOSED SESSION – 6:00PM

1. Pursuant to Government Code Section 54957.6 a closed session is required for the purpose of meeting with the City Manager and Assistant City Manager as the City Council's designated labor representatives with regard to negotiations with the Nevada City Police Officer's Association, Nevada City Police Supervisor's Association, Nevada City Fire Department Employee's Association, Nevada City Miscellaneous Employee's Association, Nevada City Supervisory Unit and Management Employees.

REGULAR MEETING – 6:30 PM - Call to Order

Roll Call: Andersen, Bergman, Strawser, Vice Mayor Phelps, & Mayor Ray

PLEDGE OF ALLEGIANCE

PROCLAMATION: Alzheimer's & Brain Awareness Month – June 2016
Immigrant Heritage Month – June 2016

PRESENTATION: Swearing in Police Officer Shane Michael Scrimager

BUSINESS FROM THE FLOOR

1. PUBLIC COMMENT

Under Government Code Section 54954.3, members of the public are entitled to address the City Council concerning any item within the Nevada City Council's subject matter jurisdiction. Comments on items NOT ON THE AGENDA are welcome at this time. Normally, public comments are limited to no more than three minutes each. **Except for certain specific exceptions, the City Council is prohibited from discussing or taking action on any item not appearing on the posted agenda.**

2. COUNCIL MEMBERS REQUESTED ITEMS AND COMMITTEE REPORTS:

3. CONSENT ITEMS:

All matters listed under the Consent Calendar are to be considered routine by the City Council and will be enacted by one motion in the form listed. There will be no separate discussion of these items unless, before the City Council votes on the motion to adopt, members of the Council, City staff or the public request specific items to be removed from the Consent Calendar for separate discussion and action.

- A. Subject:** Award of Contract for Sidewalk, Curb and Wall Improvements at Various Locations in Nevada City
Recommendation: Pass Resolution 2016-XX 1) to award the Contract to Central Valley Engineering & Asphalt, Inc., Roseville, CA in the amount of \$142,800 plus \$25,000 contingencies for sidewalk, curb and wall improvements at various locations and authorize the Mayor to sign.
- B. Subject:** Award of Contract for Asphalt Paving at Various Locations in Nevada City
Recommendation: Pass Resolution 2015-XX awarding a paving contract to Simpson & Simpson Inc., of Newcastle, CA in the amount of \$91,230 plus \$20,000 contingencies for asphalt paving at various locations and authorize the Mayor to sign.
- C. Subject:** Award Contract for Professional Engineering Services, Phase 1 Bridge Design, for Nevada Street Bridge over Deer Creek in Nevada City
Recommendation: Pass Resolution 2016-XX to Award a Contract for a Fixed Price, Not to Exceed Amount of \$125,000 for Professional Engineering Services, Phase 1 Bridge Design, for Nevada Street Bridge over Deer Creek based on hourly labor, and other rates set forth in Consultant's Cost Proposal, to Dokken Engineering of Folsom, CA and Authorize Mayor to sign.
- D. Subject:** National Night Out Street Closure Request
Recommendation: Authorize National Night Out Street Closure Request as submitted.

E. Subject: Establishing an Appropriations Limit (Gann) for Fiscal Year (FY) 2016-2017

Recommendation: Pass Resolution 2016-XX, approving the annual Appropriations Limit (Gann) calculation, setting City of Nevada City's limit at \$4,548,510.08 for FY 2016-2017.

4. APPROVAL OF ACTION MINUTES:

A. City Council Meeting – May 25, 2016

5. DEPARTMENT REQUESTED ACTION ITEMS AND UPDATE REPORTS:

6. PUBLIC HEARINGS:

A. Subject: Final Draft Proposed Budget, Fiscal Year (FY 2016-2017)

Recommendation: Pass Resolution 2016-XX approving Fiscal Year 2016-2017 City of Nevada City Budget including revenues and expenditures for the General Fund, Special Funds (including Measure "L" and Measure "S"), Water Fund, and Wastewater Fund.

7. OLD BUSINESS:

A. Subject: Progress Report of Sub-Committee Meeting on Design Suggestions Related to Appeal of Planning Commission Decision to Deny the Architectural Review Application of Charlotte Dewar to Construct a Front Entry Façade on the Accessory Building located at 254 Boulder Street

Recommendation: After considering a progress report of the subcommittee on design suggestions, City Council shall make a determination whether or not to set a date certain for the applicant to come back before Council with modifications to the design of the front entry façade of the accessory building.

8. NEW BUSINESS:

A. Subject: An Ordinance of the City of Nevada City amending Chapter 5.32 to Title 5 of the Nevada City Municipal Code Relating to Licensure of Tobacco Retailers (First Reading)

Recommendation: Hold first reading of an Ordinance amending Chapter 5.32 of the Nevada City Municipal Code relating to Licensure of Tobacco Retailers.

9. CORRESPONDENCE:

10. ANNOUNCEMENTS:

11. CITY MANAGER'S REPORT:

12. ADJOURNMENT

Certification of Posting of Agenda

I, Catrina Olson, Assistant City Manager for the City of Nevada City, declare that the foregoing agenda for the June 8, 2016 Regular Meeting of the Nevada City City Council was posted June 3, 2016 at the office of the City of Nevada City (City Hall). The agenda is also posted on the City's website www.nevadacityca.gov.

Signed this June 3, 2016 at Nevada City, California

_____, Catrina Olson, Assistant City Manager

**CITY OF NEVADA CITY
City Council
Long Range Calendar**

June 7, 2016	Municipal Election
June 8, 2016	Regular Council Meeting
June 22, 2016	Regular Council Meeting
July 6, 2016	Regular Council Meeting
July 27, 2016	Regular Council Meeting

NOTE: This list is for planning purposes; items may shift depending on timing and capacity of a meeting.

NOTICE: *As presiding officer, the Mayor has the authority to preserve order at all City Council meetings, to remove or cause the removal of any person from any such meeting for disorderly conduct, or for making personal, impertinent, or slanderous remarks, using profanity, or becoming boisterous, threatening or personally abusive while addressing said Council and to enforce the rules of the Council.*

REPORT TO CITY COUNCIL

City of Nevada City
317 Broad Street
Nevada City, CA 95959
www.nevadacityca.gov

June 8, 2016

TITLE: Award of Contract for Sidewalk, Curb and Wall Improvements at Various Locations in Nevada City

RECOMMENDATION: Pass Resolution 2016-XX 1) to award the Contract to Central Valley Engineering & Asphalt, Inc., Roseville, CA in the amount of \$142,800 plus \$25,000 contingencies for sidewalk, curb and wall improvements at various locations and authorize the Mayor to sign.

CONTACT: Bryan K. McAlister, City Engineer

BACKGROUND/DISCUSSION: The City Engineer and Public Works staff have identified areas where deteriorated concrete sidewalk and curb is need of replacement. There are also areas where a new sidewalk is needed to provide connectivity to adjacent walks for pedestrian use. Curb and inlets will be added or replaced to provide adequate drainage on City streets. This project also includes retaining wall work.

City staff procured bids for Sidewalk, Curb and Wall Improvements as advertised in May, 2016. Two bids were received, as follows:

- Central Valley Engineering & Asphalt, Roseville, CA
- DMCE Concrete & Engineering, Grass Valley CA

Central Valley Engineering & Asphalt was selected as the lowest responsive and responsible bidder.

FISCAL CONSIDERATIONS: The project will be funded by Regional Surface Transportation Program funds, State Fuel Excise Tax "Gas Tax" Funds and matching Measure S funds.

ATTACHMENT:

- ✓ Resolution 2016-XX
- ✓ Summary of Project Sites

RESOLUTION 2016-XX

**A RESOLUTION OF THE CITY OF NEVADA CITY
TO AWARD A CONTRACT TO CENTRAL VALLEY ENGINEERING & ASPHALT, INC,
ROSEVILLE, CA FOR SIDEWALK, CURB AND WALL IMPROVEMENTS AT
VARIOUS LOCATIONS AND AUTHORIZE MAYOR TO SIGN**

BE IT RESOLVED, the City Council of the City of Nevada City to award the Contract to Central Valley Engineering & Asphalt, Inc., Roseville, CA in the amount of \$142,800 plus \$25,000 contingencies for sidewalk, curb and wall improvements at various locations and authorize the Mayor to sign.

PASSED AND ADOPTED at a regularly scheduled meeting of the Nevada City City Council held on this 8th day of June, 2016 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Jennifer Ray, Mayor

ATTEST:

Niel Locke, City Clerk

CITY OF NEVADA CITY - SIDEWALK AND CONCRETE WORK - SPRING 2016							
	Description	Street	Misc	CURB	CURB / GUTTER	SIDEWALK	
				LF	LF	LF x WIDTH	SF
1	Realty office sidewalk replacement	424 Broad Street				120 x 3; 6 x10	420
2	flat section at road edge/ driveway	524 Main Street	1 Drainage Inlet	170		170 x 5	850
3a	new sidewalk with curb and inlet	541 East Broad	1 Drainage Inlet	90		90 x 4.5	405
3b	curb and gutter with drop inlet	West Broad	1 Drainage Inlet		110		
4a	flat section at driveway	630 East Broad / N Pine				20 x 12	240
4b	curb to direct drainage to driveway	582 East Broad		70		6 x 3	18
5	new sidewalk with curb and inlet	400 Nevada Street	Trunc. Domes 1 Drainage Inlet	100		100 x 5	500
6	Mason Hall sidewalk replacement	N Pine Street	Trunc Domes, Utility boxes			110 x 9; 20 x5	1090
7	new cross gutter	Wastewater Treatment Plant	Cross Gutter 6" thk			12' x 18'	144
8	replace section of walk	242 Nevada Street				34 x 5	170
9	sidewalk rehabilitaion	Broad Street - various locations	Utility boxes			size varies average 8'x10'	1325
TOTAL				430	110	0	5162

REPORT TO CITY COUNCIL

City of Nevada City
317 Broad Street
Nevada City, CA 95959
www.nevadacityca.gov

June 8, 2016

TITLE: Award of Contract for Asphalt Paving at Various Locations in Nevada City

RECOMMENDATION: Pass Resolution 2015-XX awarding a paving contract to Simpson & Simpson Inc., of Newcastle, CA in the amount of \$91,230 plus \$20,000 contingencies for asphalt paving at various locations and authorize the Mayor to sign.

CONTACT: Bryan K. McAlister, City Engineer

BACKGROUND/DISCUSSION: The City Engineer and Public Works staff have identified areas where asphalt repair is needed on City streets. This involves patching, grinding, trench resurfacing, overlay of existing pavement and new pavement at various locations throughout the City.

City staff procured bids for asphalt paving at various locations as advertised in May, 2016. Three bids were received, as follows:

- Central Valley Engineering & Asphalt, Roseville, CA
- Hansen Bros, Grass Valley CA
- Simpson & Simpson, Newcastle CA

Simpson & Simpson Inc. was selected as the lowest responsive and responsible bidder.

FISCAL CONSIDERATIONS: The project will be funded by Regional Surface Transportation Program funds, State Fuel Excise Tax "Gas Tax" Funds and matching Measure S funds.

ATTACHMENT:

- ✓ Resolution 2016-XX
- ✓ Summary of Paving Locations

RESOLUTION 2016-XX

**A RESOLUTION OF THE CITY OF NEVADA CITY
TO AWARD A CONTRACT TO SIMPSON & SIMPSON INC. FOR ASPHALT PAVING
AT VARIOUS LOCATIONS AND AUTHORIZE MAYOR TO SIGN**

BE IT RESOLVED, the City Council of the City of Nevada City to award the Contract to Simpson & Simpson Inc., Newcastle, CA in the amount of \$91,230 plus \$20,000 contingencies for asphalt paving at various locations and authorize the Mayor to sign.

PASSED AND ADOPTED at a regularly scheduled meeting of the Nevada City City Council held on this 8th day of June, 2016 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Jennifer Ray, Mayor

ATTEST:

Niel Locke, City Clerk

CITY OF NEVADA CITY - PAVING - SUMMER 2016				Trench resurfacing or	Skim Coat
	Description	Street	Misc	New Pavement	OVERLAY
				LF x WIDTH	LF x WIDTH
	pave after new curb is installed	524 Main Street	ponding area	170 x 3	
	trench resurface	Coyote Street		12x5; 5x5	
	pave after new curb is installed	582 East Broad		70 x 3	
	pave after new curb is installed	541 East Broad		90 x 3	
	pave after new curb is installed	West Broad		110 x 3	
	cracks in pavement	Zion at Providence			70 x 14
	trench resurface	Providence Mine Rd		(14' x 18')+(220'x5)+(12'x12')	
	trench resurface	Zion at SPD		8x8	
	pothole	Zion / Argall		3x5	
	cracks in pavement	Sac / Zion			48 x 12
	trench resurface	Gold Flat		290x5	
	trench resurface	Martin Street		5x5	
	pothole	Prospect		8x8	
	trench resurface	Silva Ave		25x3	
	trench resurface	244 Boulder		8x5	
	pothole	Park/ Nimrod		5x5	
	trench resurface	Sacramento/ N Pine		5x8	
	trench resurface	Uren		36x5	
	trench resurface	Washington / Nevada		34x5	
	trench resurface	Nevada St		10x5	
	trench resurface	High St		5x5	
	pave after new curb is installed	400 Nevada Street		100 x 2	
	trench resurface	Grove St		10x5	
	cracks	Bennett/ Broad			35 x 30
	pothole	Bennett/ Spring		5x5	
	cracks	Commercial/Broad			60 x 30
		S Pine/ Commercial			40 x 20
	cracks	Cottage/Broad			20 x 10
	pave after new curb is installed	541 East Broad		90 x 2	
	pave after new curb is installed	West Broad		110 x 2	
	trench resurface	back of City Hall		5x5	
	trench resurface	National Alley		15x3; and 5x5	
	widen for parking	Factory Street	City to remove brush	90 x 8	
	Total		SF	5894 sf	5406
				0.25' thickness	0.1 thickness
			TN	110.5125	40.545

REPORT TO CITY COUNCIL

City of Nevada City
317 Broad Street
Nevada City, CA 95959
www.nevadacityca.gov

June 8, 2016

TITLE: Award Contract for Professional Engineering Services, Phase 1 Bridge Design, for Nevada Street Bridge over Deer Creek in Nevada City

RECOMMENDATION: Pass Resolution 2016-XX to Award a Contract for a Fixed Price, Not to Exceed Amount of \$125,000 for Professional Engineering Services, Phase 1 Bridge Design, for Nevada Street Bridge over Deer Creek based on hourly labor, and other rates set forth in CONSULTANT's Cost Proposal, to Dokken Engineering of Folsom, CA and Authorize Mayor to sign.

CONTACT: Bryan K. McAlister, City Engineer

BACKGROUND/DISCUSSION: The City is proposing to replace the existing bridge on Nevada Street over Deer Creek. The project is located at the south end of Nevada Street, near Broad Street in Nevada City, CA. The bridge has been programmed for replacement as a result of routine bridge inspections conducted by Caltrans which identified numerous deficiencies. Furthermore, the Federal Highway Administration (FHWA) conducted a National Bridge Inspection and identified that the bridge has unknown foundations and is considered scour critical. The proposed project site includes bridge approaches, and approximately 300 linear feet of Nevada Street, and portions of adjacent privately owned and publicly owned parcels.

The existing Bridge is an approximately 34-ft wide, 61-ft long, two-span steel girder bridge constructed in 1938. The bridge was evaluated by Caltrans as functionally obsolete in the most recent Bridge Inspection Report dated September, 2014. The existing bridge has two lanes with sidewalk on both sides. The bridge is located within Nevada City Downtown Historic District which is listed on the National Register of Historic Places. A bridge was originally constructed at this location in the 1860's and later reconstructed in 1938. The City plans to reconstruct the bridge using natural rock walls (and/or rock facing) and aesthetic railings to closely match the original 1860's bridge but with structural elements that meet current bridge standards. The proposed bridge will be an approximately 42-ft wide, 68-ft span with 30-degree skew angle. The proposed skew will be used to improve roadway approaches.

The project will require utility relocations of sewer, water, electric and telephone. Undergrounding will be utilized for all existing overhead lines. Street improvements will be necessary at both approaches and will include grading, paving, drainage, sidewalk and parking lot striping.

Project objectives include replacing the existing bridge to meet regional flood control objectives, improve roadway safety and structural load capacity, and provide a bridge and roadway facility that meets current design standards. The City has completed topographic survey and preliminary layouts for the bridge and approach roadway. The City expects to complete environmental permitting and design in 2016/2017 and construct the bridge in 2017/2018.

City staff procured proposals for Professional Engineering Services to prepare and provide the City with all required studies, plans and specifications for Bridge Replacement in accordance with the Highway Bridge Program and Caltrans standards and requirements for Federal and State funded projects.

Bridge Design will be completed in two (2) phases. Phase 1 includes survey & base mapping, hydrology/hydraulic studies, geotechnical investigation, preliminary design and public outreach. Phase 2 includes final design, permitting, project management, bidding and construction support services.

The Request for Proposals for Professional Engineering Services for Nevada Street over Deer Creek Bridge Replacement was advertised in April, 2016. Two proposals were received, as follows:

- Adko Engineering, Roseville, CA
- Dokken Engineering, Folsom, CA

Dokken Engineering was selected as the most qualified consultant capable of performing the tasks required based on the following evaluation criteria set forth in the Request for Proposal:

- Understanding of the work to be done (25%)
- Experience with similar kinds of work (20%)
- Experience and qualifications of engineering staff (15%)
- Experience and qualifications of sub consultants and personnel (10%)
- Familiarity with State and Federal procedures (10%)
- Financial considerations and cost for services (10%)
- Demonstrated technical ability (10%)

Based on evaluation rankings by City staff, it is recommended that City Council formally award the contract work to Dokken Engineering for Phase 1 Bridge Design. Phase 2 Bridge Design is not included at this time and will be presented to City Council with a separate recommendation for award after preliminary design and public workshop(s) and after additional funds are procured through the Federal Highway Bridge Program.

FISCAL CONSIDERATIONS: The project will be funded by Federal Highway Bridge funds with an 11.4% matching from Measure S funds.

ATTACHMENT:

- ✓ Resolution 2016-XX

RESOLUTION 2016-XX

**A RESOLUTION OF THE CITY OF NEVADA CITY
AWARDING A CONTRACT TO DOKKEN ENGINEERING, FOLSOM, CA FOR
PROFESSIONAL ENGINEERING SERVICES, PHASE 1 BRIDGE DESIGN FOR
NEVADA STREET BRIDGE OVER DEER CREEK IN NEVADA CITY
AND AUTHORIZE MAYOR TO SIGN**

WHEREAS, the City is in the process of replacing the 1938 bridge over Deer Creek on Nevada Street; and

WHEREAS, funding for the bridge replacement is provided through the Federal Highway Bridge Replacement program (88.6% Federal participation) and Nevada City Measure S (11.4% local matching funds); and

WHEREAS, the bridge has been programmed for replacement as a result of routine bridge inspections conducted by Caltrans which identified numerous deficiencies. Furthermore, the Federal Highway Association (FHWA) conducted a National Bridge inspection and identified that the bridge has unknown foundations and is considered scour critical; and

WHEREAS, consistent with Municipal Code requirements, City staff advertised and received two proposals for the project.

BE IT RESOLVED, the City Council of the City of Nevada City awards a contract for a Fixed Price, Not to Exceed Amount of \$125,000 for Professional Engineering Services, Phase 1 Bridge Design, for Nevada Street Bridge over Deer Creek based on hourly labor, and other rates set forth in CONSULTANT's Cost Proposal, to Dokken Engineering of Folsom, CA and Authorize Mayor to sign.

PASSED AND ADOPTED at a regularly scheduled meeting of the Nevada City City Council held on this 8th day of June, 2016 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

ATTEST:

Jennifer Ray, Mayor

Niel Locke, City Clerk

REPORT TO CITY COUNCIL

City of Nevada City
317 Broad Street
Nevada City CA 95959
www.nevadacityca.gov

June 8, 2016

TITLE: National Night Out Street Closure Request

RECOMMENDATION: Review and authorize National Night Out street closure request per application.

CONTACT: Mark Prestwich, City Manager

BACKGROUND / DISCUSSION: National Night Out is a nationwide annual community-building campaign that promotes police-community partnerships and neighborhood camaraderie to make neighborhoods a safer, better place to live. Neighborhoods across the nation will host block parties, festivals, cookouts and other various community events on August 2 with safety demonstrations, seminars and visits from emergency personnel and exhibits.

The City's Police Department submitted a street closure request to organize Nevada City's participation in this nationwide event for the second time on August 2. The Police Department is proposing the event take place on Broad Street between National Alley and Pine Street. Proposed event hours are 6:00pm to 8:00pm.

A summary of the specific event characteristics are included in the application packet along with a calendar of existing planned street closures.

ENVIRONMENTAL CONSIDERATIONS: Not applicable.

FISCAL IMPACT: Not applicable.

ATTACHMENTS:

- ✓ Street Closure/Special Event Application

EVENT NAME: NATIONAL NIGHT OUT



DRAFT CITY OF NEVADA CITY

SPECIAL EVENT APPLICATION / CONTRACT

OVERVIEW

Thank you for choosing the City of Nevada City as the location for your event. The City requires the submittal of a Special Event Application as a pre-condition of considering whether to enter into an agreement to grant temporary use of all or any portion of a public street, sidewalk or alley.

Application materials must be completed in full and submitted to the City at least 90 days prior to your event date, and no more than one year in advance of the event date. Applications are accepted on a first-come, first-served basis. A non-refundable application fee must be paid upon submission of your completed application. Fees are described in the "Fees" section below. Use "NA" for "not applicable" to questions or sections that do not apply to your event. Incomplete applications will not be accepted and will delay processing which could affect the availability of your preferred event date or location. Please note the information you provide becomes public information.

City staff review application materials and prepare a Draft Special Event Contract (which may include additional requirements to ensure a safe event) for consideration by the City Council at a formal noticed public meeting. Applicants are strongly encouraged to attend the designated City Council meeting in order to discuss their proposed event and answer related questions. Please ensure you have City Council approval before marketing or advertising your event.

APPLICANT AUTHORIZATION AND INDEMNITY

To the extent allowed by law, Applicant agrees to defend, indemnify, and hold harmless the City of Nevada City, its agents, officials, and employees from and against all claims, damages, losses, injuries, illness, accidents relating to, arising out of, or resulting from, the use of this Special Event Application and the information contained therein, and any resulting Contract.

Applicant acknowledges that the information provided in this Application is true and accurate to the best of Applicant's knowledge and belief.

I have read, understand and agree to comply with all the information provided in the Special Event Application (attached) and any resulting permits and Special Event Contract if approved by the City Council.



Signature of Applicant

SCOTT CLEWOVEN #24

Printed Name and Title of Applicant

(Person signing must be the same person who is listed as the Applicant on page 2.)

5/25/14

Date

APPLICANT INFORMATION

Name of Requested Event NATIONAL NIGHT OUT

Name of Applicant/Responsible Party SCOTT CLENDENEN
(Must match name on Page 1)

Sponsoring Organization/Company NEVADA CITY POLICE DEPT.

Street Address 317 BROAD ST. Apt/Unit/Suite _____

City NEVADA CITY State CA Zip Code 95959

Email Scott.Clendenen@nevadacityca.gov

Daytime Phone 530-265-2626 Cell Phone _____

Does the sponsoring organization/party have experience producing similar events?

Yes No (Circle One)

Event Contact for Public Information

Name CHIEF FOLEY Contact Phone 530-265-2624

Email Tim.Foley@nevadacityca.gov

Website _____

Day of Event Contact Information

On-site Contact Name Scott Clendenen

On-site Contact Cell Number 530-265-2624

Day of Event ALTERNATE Contact Information

On-site Contact Name CHIEF FOLEY

On-site Contact Cell Number 530-265-2620

EVENT DETAILS

Event Description. Please attach a detailed description of your event to this application (e.g. Overall summary, Is it open to the public? How will it be publicized? Is it kid/family friendly? Can it go forward rain or shine? Etc.)

Type of Event (Check all that apply)

- Parade/Procession
- Street Festival/Block Party
- Fundraiser
- Concert
- Run/Walk/Bicycle
- Other: _____

Has this event been produced before? Yes No
 Is this an annual event? Yes No
 Will there be an admission or entry fee? Yes No
 If yes, fee per adult: \$ _____ Fee per child: \$ _____

[For Parades Only]
 Number of units and floats for parade: _____

Event Date(s) 8-2-16

Expected number of:
 Attendees 250 Participants 20 Volunteers 4

Event Hours Start 6:00 P End 8:00 P

Set-up Date 8-2-16 Time 5:00 P

Break Down Date 8-2-16 Time 9:00 P

Names of street(s), sidewalk(s), alley(s) proposed to be closed (attach additional pages or complete attached map if necessary). Note that it may be necessary to consult with a Police Sergeant (265-2626) and/or the Director of Public Works (265-2496) to accurately identify requested street closures.

BROAD ST. between NATIONAL ALLEY & PINE ST.
 _____ between _____ & _____
 _____ between _____ & _____
 _____ between _____ & _____

FEES

The City requires the payment of a non-refundable application fee upon submission of your completed application. Late fees apply to applications filed less than 90 days in advance of an event. The City does not guarantee any application submitted less than 45 days in advance will be able to be submitted to the City Council for consideration prior to the planned event. Please select from the following table the fee(s) that apply to your application:

- _____ \$100 Timely application for single new event OR old event with new sponsor
- _____ \$50 Timely application for repeat of event with same sponsor
- _____ \$25 For each additional application for new event by the same sponsor
- _____ \$10 For each additional application for repeat of event with same sponsor
- _____ \$75 Additional fee for applications filed less than 90 days in advance of an event

\$ _____ **Total Fees**

EVENT REQUIREMENTS

Alcohol. If alcohol is sold at your event, an Alcohol Permit from California Alcohol Beverage Control (ABC) is required. Please contact ABC at (916) 419-1319.

Amplified Sound. If the event will have amplified sound, applicant is required to have an event staff member responsible for monitoring sound levels to assure compliance with City noise standards when sound/music/noise may be audible beyond the event venue.

Business License. All vendors participating in an event held in Nevada City must obtain a current business license. For information about business license requirements, call City Hall at (530) 265-2496.

Event Notification. An event can change the normal flow of residential and business activity potentially causing a negative impact on the community. As the event organizer, you are responsible for notifying those residents and businesses that are adjacent to the planned closure prior to submission of your Application. Applicants must meet the Event Notification requirements unless the event is sponsored by the Nevada City Chamber of Commerce or has been approved and held annually in the same manner for three or more years. The preferred method of notification is the Requested Special Event Notification Form (Addendum A). Unless

otherwise exempt, your application materials must include a signed Notification Certification (Addendum B) confirming adjacent residents and businesses were notified of the planned event.

Form of Payment. The City accepts payment in the form of cash, personal/business check, money order or cashier's check. Please note there will be a \$25 service charge for all returned checks.

Insurance. The applicant and/or the sponsoring organization is required to provide proof of insurance. A current or valid Certificate of General Liability Insurance in the amount of \$1,000,000 and an endorsement (CG2026 or equivalent) naming the City of Nevada City as additional insured will be required at least 30 days prior to the event.

Parking. Applicants will be required to work with the Nevada City Police Department to facilitate ingress/egress requirements for event participants.

Restrooms. Public restrooms are limited to two, one at Robinson Plaza and one in the Commercial Street parking lot. If your event is planned for more than 50 people or in an area away from either public restroom, you may be required to provide restroom accommodations and hand washing facilities for event attendees in the quantity prescribed by the City.

Waste Management/Recycling. You are responsible for properly disposing of all waste and garbage throughout the term of your event, and immediately upon conclusion of the event the area must be returned to a clean condition. Therefore, the City may require the applicant to provide trash and recycling containers if the event involves food or drink vendors. Should cleanup be inadequate or damage to City property occurs, you will be billed at full recovery rates, plus overhead for cleanup and repair.

CHECKLIST

Thank you for completing the Special Event Application. Before you submit your application to the City of Nevada City, please make sure you have completed the following steps:

- ___ Sign AND date your application.
- ___ Attach a detailed event description to the application.
- ___ Secure required insurance for the event.
- ___ Include a Notification Certification confirming businesses and residents have been notified of the planned event.
- ___ Calculate and include the applicable fee.

Submit your completed application to:

City of Nevada City
Attn. Special Event Applications
317 Broad Street
Nevada City, CA 95959

[Internal Use Only]

Police Comments:

VOLUNTEERS TO STAFF BARRICADES AT ROAD CLOSURE. NCPD ON SITE FOR EVENT

J.P.

Fire Comments:

Must maintain 14 ft. FIRE LANES.
No parking in RED ZONES.
No blocking FIRE HYDRANTS.

SG

Public Works Comments:

DPW will supply road closed barricade, and to place no parking signs at meters and intersections.

DPW will also clean before and after the event add extra trash & recycle.

Addendum A – Requested Street Closure/Special Event Notification Form

PLEASE NOTE. You have received this notification because your property/business is located adjacent to a requested temporary street, sidewalk or alley closure that is subject to City Council approval at a future City Council meeting. Please monitor future City Council agendas for consideration of the following request.

STREET CLOSURE/SPECIAL EVENT INFORMATION

Type of Event (Check all that apply)

- Parade/Procession
- Street Festival/Block Party
- Fundraiser
- Concert
- Other: _____

Event Name/Description NATIONAL NIGHT OUT

Event Date(s) 8-2-16 Expected Attendance 250

Event Hours Start 6:00 P End 8:00 P.

Set-up Date 8-2-16 Time 5:00 P.

Break Down Date 8-2-16 Time 9:00 P.

Names of street(s), sidewalk(s), alley(s) proposed to be closed:

BROAD ST. between NATIONAL ALLEY & PINE ST.

_____ between _____ & _____

Sponsoring Organization NEVADA CITY POLICE DEPT.

Event Contact CHIEF FOLEY Phone Number 530-265-2626

Event Website _____

Addendum B – Notification Certification

EVENT INFORMATION

Sponsoring Organization NEVADA CITY POLICE

Event Name NATIONAL NIGHT OUT

Event Date(s) 8/02/16

Event Location BROAD ST - PINE ST. TO NATIONAL ALLEY

Signature of Sponsor or Authorized Representative

I acknowledge I am responsible for providing notice of my requested event to all adjacent residents and businesses and certify that the entities listed below have been notified of the requested event.

Name (printed) _____

Signature _____

Name/Business	Address	Method of Notification
		<input type="checkbox"/> Email <input type="checkbox"/> Hand Delivered <input type="checkbox"/> Mail
		<input type="checkbox"/> Email <input type="checkbox"/> Hand Delivered <input type="checkbox"/> Mail
		<input type="checkbox"/> Email <input type="checkbox"/> Hand Delivered <input type="checkbox"/> Mail
		<input type="checkbox"/> Email <input type="checkbox"/> Hand Delivered <input type="checkbox"/> Mail
		<input type="checkbox"/> Email <input type="checkbox"/> Hand Delivered <input type="checkbox"/> Mail
		<input type="checkbox"/> Email <input type="checkbox"/> Hand Delivered <input type="checkbox"/> Mail
		<input type="checkbox"/> Email <input type="checkbox"/> Hand Delivered <input type="checkbox"/> Mail

[Attach additional pages as needed]

REPORT TO CITY COUNCIL

City of Nevada City
317 Broad Street
Nevada City, CA 95959
www.nevadacityca.gov

June 8, 2016

TITLE: Establishing an Appropriations Limit (Gann) for Fiscal Year (FY) 2016-2017

RECOMMENDATION: Pass Resolution 2016-XX, approving the annual Appropriations Limit (Gann) calculation, setting City of Nevada City's limit at \$4,548,510.08 for FY 2016-2017.

CONTACT: Catrina Olson, Assistant City Manager

BACKGROUND / DISCUSSION:

In November 1979, the voters of California passed Proposition IV which specified that government appropriations may increase annually by a factor comprised of the change in population combined with either the Consumer Price Index (CPI) or the change in per capital cost of living. The Proposition was intended to provide citizen control of government spending and taxation. The adoption of the Appropriations Limit (Gann) is an annual requirement.

The Appropriations Limit applicable to the City, pursuant to Article XIII B of the California State Constitution, shall be \$4,548,510.08. The Appropriations Limit consists of the prior years' limit, adjusted by a population factor and inflationary factor provided annually by the Department of Finance. Revenue sources subject to the limit include tax and intergovernmental revenues. For FY 2016-2017, the City is using the population percentage change of -.37% and the change in per capita cost of living 5.37% for the calculation.

FISCAL IMPACT:

None

ATTACHMENTS:

- ✓ Resolution Establishing Fiscal Year 2016-2017 Appropriations Limit
- ✓ Appropriation Limit Calculation
- ✓ Department of Finance Price and Population Information

**CITY OF NEVADA CITY
CALCULATION OF APPROPRIATIONS LIMIT
2016 - 2017 SUMMARY**

CALCULATION OF 2016 - 2017 APPROPRIATIONS LIMIT

A. 2015 - 2016 Appropriations Limit	\$ 4,332,734.24
B. Adjustment Factors:	
1. Per Capita Cost of Living Change (5.37%)	1.0537
2. Nevada City Population (-.37%)	0.9963
	1.04980131 (B1*B2)
Total Adjustment %	0.04980131 (B1*B2-1)
C. Annual Adjustment	\$ 215,775.84 (A*B)
D. 2016 - 2017 Appropriations Limit	\$ 4,548,510.08

2016 - 2017 ESTIMATED TAX PROCEEDS SUBJECT TO APPROPRIATIONS LIMIT

FY 16/17

Tax Revenues:

Sales Tax (includes in-lieu sales tax)	\$ 948,000.00
Property Tax	\$ 1,151,180.00
Motor Vehicle License Fees (vehicle fees in lieu of prop. Tax)	\$ 259,780.00
Room Tax	\$ 331,000.00
Total Tax Revenues Subject to Limit	\$ 2,689,960.00

2016 - 2017 ESTIMATED EXPENDITURES EXEMPT FROM APPROPRIATIONS LIMIT

Expenditures:

Social Security Payments	GF	\$ 152,659.00
Capital Outlay	GF	\$ 705,600.00
Debt Service	GF	\$ -
Total Expenditures Exempt from Limit		\$ 858,259.00

2016-2017 APPROPRIATIONS SUBJECT TO LIMIT

\$ 1,831,701.00

2016-2017 Estimated Leeway	\$ 2,716,809.08
----------------------------	-----------------



May 2016

Dear Fiscal Officer:

Subject: Price Factor and Population Information

Appropriations Limit

The California Revenue and Taxation Code, section 2227, requires the Department of Finance (Finance) to transmit an estimate of the percentage change in population to local governments. Each local jurisdiction must use their percentage change in population factor for January 1, 2016, in conjunction with a change in the cost of living, or price factor, to calculate their appropriations limit for fiscal year 2016-17. Attachment A provides the change in California's per capita personal income and an example for utilizing the price factor and population percentage change factor to calculate the 2016-17 appropriations limit. Attachment B provides the city and unincorporated county population percentage change. Attachment C provides the population percentage change for counties and their summed incorporated areas. The population percentage change data excludes federal and state institutionalized populations and military populations.

Population Percent Change for Special Districts

Some special districts must establish an annual appropriations limit. The Revenue and Taxation Code, section 2228 provides additional information regarding the appropriations limit. Article XIII B, section 9(C) of the California Constitution exempts certain special districts from the appropriations limit calculation mandate. The Code and the California Constitution can be accessed at the following website: <http://leginfo.legislature.ca.gov/faces/codes.xhtml>.

Special districts required by law to calculate their appropriations limit must present the calculation as part of their annual audit. Any questions special districts have on this requirement should be directed to their county, district legal counsel, or the law itself. No state agency reviews the local appropriations limits.

Population Certification

The population certification program applies only to cities and counties. Revenue and Taxation Code section 11005.6 mandates Finance to automatically certify any population estimate that exceeds the current certified population with the State Controller's Office. **Finance will certify the higher estimate to the State Controller by June 1, 2016.**

Please Note: Prior year's city population estimates may be revised.

If you have any questions regarding this data, please contact the Demographic Research Unit at (916) 323-4086.

MICHAEL COHEN
Director
By:

AMY COSTA
Chief Deputy Director

Attachment

- A. **Price Factor:** Article XIII B specifies that local jurisdictions select their cost of living factor to compute their appropriation limit by a vote of their governing body. The cost of living factor provided here is per capita personal income. If the percentage change in per capita personal income is selected, the percentage change to be used in setting the fiscal year 2016-17 appropriation limit is:

Per Capita Personal Income	
Fiscal Year (FY)	Percentage change over prior year
2016-17	5.37

- B. Following is an example using sample population change and the change in California per capita personal income as growth factors in computing a 2016-17 appropriation limit.

2016-17:

Per Capita Cost of Living Change = 5.37 percent
 Population Change = 0.90 percent

Per Capita Cost of Living converted to a ratio: $\frac{5.37 + 100}{100} = 1.0537$

Population converted to a ratio: $\frac{0.90 + 100}{100} = 1.0090$

Calculation of factor for FY 2016-17: $1.0537 \times 1.0090 = 1.0632$

Fiscal Year 2016-17

Attachment B
Annual Percent Change In Population Minus Exclusions*
January 1, 2015 to January 1, 2016 and Total Population, January 1, 2016

County City	<u>Percent Change</u> 2015-2016	<u>Population Minus Exclusions</u>		<u>Total</u>
		1-1-15	1-1-16	1-1-2016
Nevada				
Grass Valley	-0.09	12,967	12,955	12,955
Nevada City	-0.37	3,272	3,260	3,260
Truckee	0.16	15,345	15,370	15,370
UnIncorporated	0.09	66,368	66,431	66,510
County Total	0.07	97,952	98,016	98,095

*Exclusions include residents on federal military installations and group quarters residents in state mental institutions, state and federal correctional institutions and veteran homes.

CITY OF NEVADA CITY
FY 2016-2017 PROPOSED BUDGET
GENERAL FUND

	Actuals FY 2011-2012	Actuals FY 2012-2013	Actuals FY 2013-2014	Actual FY 2014-2016	Actual 2015-2016 (est)	Adopted FY 2015-2016	Proposed FY 2016-2017
REVENUES:							
Sales Tax (includes property in - lieu sales tax)	\$ 866,780	\$ 899,448	\$ 925,737	\$ 956,123	\$ 628,730	\$ 901,820	\$ 948,000
Property Taxes	\$ 1,018,525	\$ 1,021,841	\$ 1,054,544	\$ 1,107,508	\$ 689,441	\$ 1,121,555	\$ 1,161,180
Room Tax	\$ 267,654	\$ 270,883	\$ 340,766	\$ 287,693	\$ 286,688	\$ 275,000	\$ 331,000
Motor Vehicle (includes vehicle fees in lieu of property tax)	\$ 238,397	\$ 236,071	\$ 239,036	\$ 250,831	\$ 129,260	\$ 254,795	\$ 261,280
Franchises	\$ 132,963	\$ 128,355	\$ 130,419	\$ 145,472	\$ 137,532	\$ 151,000	\$ 145,850
Rent	\$ 74,943	\$ 88,355	\$ 88,064	\$ 87,030	\$ 73,260	\$ 87,500	\$ 88,825
Fire Department (Rent & Strike Team)	\$ 17,818	\$ 94,816	\$ 21,662	\$ 41,324	\$ 12,604	\$ 14,400	\$ 14,400
Licenses & Permits	\$ 62,679	\$ 61,921	\$ 63,491	\$ 64,280	\$ 61,770	\$ 63,600	\$ 74,620
Police (Court fines, PB-State, Forfeitures, POST)	\$ 53,720	\$ 51,852	\$ 77,342	\$ 101,906	\$ 45,854	\$ 69,200	\$ 61,550
Planning	\$ 32,887	\$ 29,499	\$ 26,556	\$ 27,617	\$ 28,843	\$ 30,000	\$ 35,000
Parks & Recreation Programs (includes park, pool, and summer camp)	\$ 122,745	\$ 146,922	\$ 115,973	\$ 145,851	\$ 65,374	\$ 151,380	\$ 152,300
Veterans Building Program Income	\$ 18,832	\$ 14,045	\$ 15,238	\$ 11,842	\$ 15,171	\$ 14,000	\$ 14,000
Parking Meters and Citations	\$ 125,037	\$ 162,234	\$ 221,662	\$ 175,487	\$ 212,864	\$ 260,900	\$ 240,000
Interest	\$ 117	\$ 437	\$ 333	\$ (376)	\$ (2,738)	\$ 600	\$ -
Other - Misc. (includes liability & workers comp. reimb. PTA/ Reimb.)	\$ 78,374	\$ 139,161	\$ 71,760	\$ 117,731	\$ 24,718	\$ 15,560	\$ 9,450
Grants	\$ 43,010	\$ 5,000	\$ 11,720	\$ 39,346	\$ 14,402	\$ 8,786	\$ 14,000
TOTAL REVENUES:	\$ 3,154,381	\$ 3,340,841	\$ 3,404,302	\$ 3,559,564	\$ 2,423,772	\$ 3,419,986	\$ 3,541,455

EXPENDITURES:							
General Government (Finance & Administration)	\$ 510,316	\$ 535,812	\$ 542,028	\$ 514,635	\$ 400,767	\$ 494,462	\$ 509,093
Principal Debt Repayments (County Temporary Borrowing)	\$ 918,010	\$ 743,473	\$ 501,369	\$ 401,289	\$ -	\$ -	\$ -
A-87 Cost Allocation Adjustment	\$ (356,263)	\$ (356,392)	\$ (355,200)	\$ (356,727)	\$ -	\$ (356,727)	\$ (356,727)
City Council	\$ 7,377	\$ 8,084	\$ 10,854	\$ 10,096	\$ 6,368	\$ 13,000	\$ 19,450
A-87 Cost Allocation Adjustment	\$ 1,668	\$ 1,668	\$ 1,668	\$ 1,668	\$ -	\$ 1,668	\$ 1,668
Planning Commission	\$ 3,659	\$ 3,109	\$ 3,694	\$ 4,606	\$ 3,644	\$ 4,050	\$ 5,600
A-87 Cost Allocation Adjustment	\$ 467	\$ 467	\$ 467	\$ 467	\$ -	\$ 467	\$ 467
City Attorney	\$ 31,676	\$ 31,837	\$ 38,593	\$ 90,612	\$ 53,191	\$ 111,065	\$ 106,180
City Planner	\$ 112,677	\$ 117,282	\$ 128,763	\$ 120,356	\$ 120,703	\$ 135,627	\$ 135,668
A-87 Cost Allocation Adjustment	\$ 18,311	\$ 18,311	\$ 18,311	\$ 18,311	\$ -	\$ 18,311	\$ 18,311
City Engineer	\$ 11,986	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
City Manager	\$ 66,030	\$ 68,661	\$ 67,828	\$ 144,050	\$ 130,080	\$ 154,218	\$ 165,278
A-87 Cost Allocation Adjustment	\$ (41,615)	\$ (50,966)	\$ (52,158)	\$ (50,636)	\$ -	\$ (50,636)	\$ (50,631)
City Clerk&Treasurer	\$ 2,719	\$ 2,484	\$ 2,646	\$ 2,828	\$ 2,372	\$ 2,584	\$ 2,584
Fire (includes debt service & int payment)	\$ 444,299	\$ 476,222	\$ 479,791	\$ 555,890	\$ 519,005	\$ 515,683	\$ 753,125
A-87 Cost Allocation Adjustment	\$ 30,407	\$ 30,407	\$ 30,407	\$ 30,407	\$ -	\$ 30,407	\$ 30,407
Police (includes debt service & int payment)	\$ 1,288,063	\$ 1,489,417	\$ 1,516,869	\$ 1,533,670	\$ 1,353,672	\$ 1,659,999	\$ 1,644,146
A-87 Cost Allocation Adjustment	\$ 70,201	\$ 70,201	\$ 70,201	\$ 70,201	\$ -	\$ 70,201	\$ 70,201
DPW (B&G, Streets)	\$ 418,679	\$ 398,233	\$ 453,349	\$ 432,359	\$ 312,375	\$ 407,811	\$ 382,423
A-87 Cost Allocation Adjustment	\$ 92,026	\$ 102,292	\$ 102,292	\$ 56,189	\$ -	\$ 56,189	\$ 56,189
Parks & Recreation (parks, pool, summer camp)	\$ 256,371	\$ 246,370	\$ 268,209	\$ 274,901	\$ 202,784	\$ 272,716	\$ 297,848
A-87 Cost Allocation Adjustment	\$ 55,369	\$ 55,369	\$ 55,369	\$ 55,369	\$ -	\$ 55,369	\$ 55,369
Community Agency Support	\$ -	\$ 3,767	\$ 46,882	\$ 31,364	\$ 45,436	\$ 42,425	\$ 41,375
Veterans Building	\$ 39,467	\$ 38,884	\$ 47,227	\$ 47,288	\$ 40,132	\$ 48,618	\$ 47,984
A-87 Cost Allocation Adjustment	\$ 1,192	\$ 1,192	\$ 1,192	\$ 1,192	\$ -	\$ 1,192	\$ 1,192
Totals - Operations	\$ 3,982,190	\$ 4,025,165	\$ 3,980,651	\$ 3,990,283	\$ 3,190,429	\$ 3,688,699	\$ 3,937,200

CAPITAL OUTLAY:							
General Government (Finance & Administration)	\$ 1,583	\$ -	\$ 1,828	\$ -	\$ -	\$ -	\$ 5,000
Fire	\$ 23,135	\$ -	\$ 818	\$ -	\$ -	\$ 5,000	\$ 50,000
Police	\$ 5,384	\$ 160,015	\$ 6,854	\$ 117,298	\$ 55,363	\$ 40,000	\$ 15,000
Department of Public Works (DPW)	\$ -	\$ -	\$ 1,071	\$ -	\$ -	\$ -	\$ 18,600
Parks & Recreation	\$ -	\$ -	\$ 263	\$ -	\$ 5,500	\$ -	\$ -
Totals - Capital Outlay	\$ 30,103	\$ 160,015	\$ 9,823	\$ 117,298	\$ 60,863	\$ 45,000	\$ 88,600
TOTAL EXPENDITURES & CAPITAL OUTLAY:	\$ 4,012,293	\$ 4,185,179	\$ 3,990,474	\$ 4,107,581	\$ 3,251,292	\$ 3,733,699	\$ 4,025,800

OTHER FUNDING SOURCES AND OPERATING TRANSFERS IN/OUT:							
Proceeds from Debt - Temporary Borrowing	\$ 791,000	\$ 678,000	\$ 500,000	\$ 400,000	\$ -	\$ -	\$ -
Proceeds from Debt - Fixed Asset Borrowing (PD Vehicles)	\$ -	\$ 85,772	\$ -	\$ -	\$ -	\$ -	\$ -
Transfers In - To General Fund from Fire Taxes fund 230 & 231	\$ 95,691	\$ 97,336	\$ 100,349	\$ 100,044	\$ -	\$ 97,336	\$ 99,780
Transfers In - To General Fund from Prop 172 Safety Funds fund 271	\$ -	\$ 47,630	\$ 23,336	\$ 14,965	\$ -	\$ 30,720	\$ 35,000
Transfers In - To General Fund from SLESF fund 273	\$ 115,977	\$ 107,258	\$ 100,472	\$ 94,592	\$ -	\$ 100,000	\$ 100,000
Transfers In - To General Fund for Police Services (ABC & AB109)	\$ -	\$ -	\$ -	\$ 4,265	\$ 9,390	\$ -	\$ -
Transfers In - To General Fund from Measure "L" fund 280	\$ -	\$ -	\$ 82,500	\$ 282,646	\$ -	\$ 285,000	\$ 338,000
Transfers In - To General Fund from CABY	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Transfers In - Misc. Grants & Special Funds (CABY, CDBG, Deer Creek Pioneer Park, Brownsfield, CMAQ, Gas Tax, Other)	\$ 52,907	\$ 16,341	\$ 93,340	\$ 70,926	\$ 3,031	\$ 46,816	\$ 107,435
Transfers Out	\$ -	\$ -	\$ -	\$ (1,194)	\$ -	\$ -	\$ -
Transfers In From Reserves	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Transfers To Reserves	\$ (14,677)	\$ (18,695)	\$ (132,349)	\$ -	\$ -	\$ -	\$ -
TOTAL OTHER FUNDING SOURCES AND TRANSFERS IN	\$ 1,040,897	\$ 1,013,642	\$ 767,648	\$ 966,245	\$ 12,421	\$ 559,871	\$ 680,215

NET CHANGE IN FUND	\$ 182,985	\$ 169,303	\$ 181,477	\$ 418,227	\$ (815,098)	\$ 246,168	\$ 195,870
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GENERAL FUND BALANCES:	AUDITED FY 13/14	AUDITED FY 14/15	Proposed FY 15/16	Proposed FY 16/17
Nonspendable	\$ 137,274	\$ 166,988	\$ 166,988	\$ 155,988
Restricted	\$ 253,669	\$ 470,167	\$ 640,167	\$ 822,167
Committed	\$ 184,881	\$ 193,685	\$ 202,635	\$ 211,635
Assigned	\$ 32,005	\$ 28,077	\$ 28,277	\$ 28,627
Unassigned	\$ 169,035	\$ 347,274	\$ 414,182	\$ 418,802
TOTAL FUND BALANCES	\$ 776,864	\$ 1,196,091	\$ 1,441,249	\$ 1,637,119

OBJT #: 5110 Name: SOCIAL SECURITY

Expenses Description	Actual Fiscal Yr 2015	Actual Fiscal Yr 2016	Requested Fiscal Yr 2017
100 4600 GENERAL GOVERN.	17,801.89	12,549.47	<u>15,100.00</u>
100 4608 CITY PLANNER	6,012.45	4,996.11	<u>5,650.00</u>
100 4610 CITY ENGINEER	0.00	10.40	0.00
100 4615 CITY MANAGER	8,254.57	7,064.29	<u>8,845.00</u>
100 4620 CITY CLERK&TRES	183.56	155.32	<u>184.00</u>
100 4630 FIRE DEPARTMENT	18,275.34	16,663.98	<u>29,725.00</u>
100 4640 POLICE DEPT.	59,905.52	54,262.38	<u>63,940.00</u>
100 4650 BLDG.& GROUNDS	4,994.98	4,324.89	<u>4,250.00</u>
100 4660 STREET DEPT.	5,688.96	4,424.46	<u>4,795.00</u>
100 4670 PARK & REC.	3,940.24	2,865.52	<u>4,005.00</u>
100 4675 POOL	4,424.79	3,735.13	<u>5,410.00</u>
100 4676 SUMMER CAMP PRG	358.87	315.26	<u>385.00</u>
215 4700 CAPITAL PROJECT	0.00	514.08	0.00
265 4707 NC7-WATER METER	0.00	24.48	0.00
266 4709 W9-MAYBERT	0.00	247.86	0.00
266 4710 W10-RELIEF HILL	0.00	21.42	0.00
230 4750 OPERATIONAL	1,716.25	0.00	0.00
231 4750 OPERATIONAL	3,285.95	0.00	0.00
250 4750 OPERATIONAL	2,317.20	222.24	0.00
273 4750 OPERATIONAL	5,661.93	0.00	0.00
280 4750 OPERATIONAL	27.85	5,414.27	<u>5,800.00</u>
600 6000 WATER DEPT.	3,473.75	3,904.59	<u>5,345.00</u>
600 6001 WATER DISTRIBUT	6,687.80	3,944.93	<u>5,300.00</u>
650 6500 SEWER DEPT.	12,424.02	11,921.04	<u>16,030.00</u>
650 6507 SEWER COLLECT	2,945.73	3,972.54	<u>4,910.00</u>
100 6950 VETERAN'S BLDG	1,233.57	985.04	<u>1,395.00</u>
715 7150 MEASURE "S"	1,552.76	1,426.09	<u>3,175.00</u>
Total Expenses ----->	171,167.98	143,965.79	184,244.00

Total (5110) SOCIAL SECURITY	171,167.98	143,965.79	184,244.00
=====			

OBJT #: 5510 Name: CAPITAL OUTLAY

Expenses Description	Actual Fiscal Yr 2015	Actual Fiscal Yr 2016	Requested Fiscal Yr 2017
100 4675 POOL	0.00	5,500.00	0.00
205 4700 CAPITAL PROJECT	11,119.83	0.00	0.00
209 4700 CAPITAL PROJECT	3,564.97	19,046.47	225,000.00
210 4700 CAPITAL PROJECT	76,130.00	6,425.14	75,000.00
212 4700 CAPITAL PROJECT	0.00	0.00	119,000.00
213 4700 CAPITAL PROJECT	0.00	0.00	28,000.00
215 4700 CAPITAL PROJECT	18,365.08	478,111.26	222,000.00
241 4700 CAPITAL PROJECT	11,132.95	0.00	19,800.00
250 4700 CAPITAL PROJECT	108,667.00	0.00	186,000.00
280 4700 CAPITAL PROJECT	0.00	15,397.21	<u>181,000.00</u>
265 4701 NC1-GRACIE	300.00	0.00	42,500.00
265 4702 NC2-S.PINE DIST	3,868.38	17,970.25	323,000.00
265 4703 NC3-PARK DIST	104,811.99	1,508.71	0.00
265 4704 NC4-PROSPECT	170,160.76	64,152.09	0.00
265 4705 NC5-ALT VALVES	65,847.03	87,195.56	85,000.00
265 4706 NC6-LEAK DETECT	18,843.14	80,544.59	263,500.00
265 4707 NC7-WATER METER	0.00	48,012.27	0.00
600 6000 WATER DEPT.	0.00	73,376.43	105,000.00
614 6000 WATER DEPT.	0.00	2,022.00	0.00
600 6001 WATER DISTRIBUT	0.00	0.00	50,000.00
650 6500 SEWER DEPT.	0.00	166,137.43	215,000.00
650 6507 SEWER COLLECT	0.00	43,612.01	150,000.00
715 7150 MEASURE "S"	553,500.13	672,575.34	<u>400,000.00</u>
Total Expenses ----->	1,146,311.26	1,781,586.76	2,689,800.00
=====			
Total (5510) CAPITAL OUTLAY	1,146,311.26	1,781,586.76	2,689,800.00
=====			

OBJT #: 5512 Name: FIXED ASSETS

Expenses Description	Actual Fiscal Yr 2015	Actual Fiscal Yr 2016	Requested Fiscal Yr 2017
100 4600 GENERAL GOVERN.	0.00	0.00	<u>5,000.00</u>
100 4630 FIRE DEPARTMENT	0.00	0.00	<u>50,000.00</u>
100 4640 POLICE DEPT.	117,297.82	55,362.50	<u>15,000.00</u>
100 4660 STREET DEPT.	0.00	0.00	<u>18,600.00</u>
280 4700 CAPITAL PROJECT	14,631.51	46,074.32	<u>35,000.00</u>
280 4750 OPERATIONAL	0.00	746.85	0.00
600 6001 WATER DISTRIBUT	0.00	0.00	15,300.00
650 6500 SEWER DEPT.	0.00	3,430.12	0.00
650 6507 SEWER COLLECT	0.00	0.00	52,735.00
Total Expenses ----->	131,929.33	105,613.79	192,635.00
=====			
Total (5512) FIXED ASSETS	131,929.33	105,613.79	192,635.00
=====			

REPORT.: 06/02/16
 RUN...: 06/02/16 TIME: 08:51
 Run By.: Catrina Olson

City of Nevada City
 Budget Request Report
 OBJT Report - Selective Budgeting (June through June)

PAGE: 001
 ID #: GLBR
 CTL.: NEV

OBJT #: 5212 Name: DEBT SVC - PRIN

Expenses Description	Actual Fiscal Yr 2015	Actual Fiscal Yr 2016	Requested Fiscal Yr 2017
100 4600 GENERAL GOVERN.	400,000.00	0.00	0.00
100 4630 FIRE DEPARTMENT	35,692.99	0.00	0.00
100 4640 POLICE DEPT.	28,216.23	14,598.09	0.00
600 6000 WATER DEPT.	0.00	94,771.49	48,844.00
650 6500 SEWER DEPT.	0.00	195,838.55	124,205.00
Total Expenses ----->	463,909.22	305,208.13	173,049.00

Total (5212) DEBT SVC - PRIN	463,909.22	305,208.13	173,049.00
=====			

RESOLUTION NO. 2016-XX

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF NEVADA CITY
ESTABLISHING THE CITY'S APPROPRIATIONS LIMIT FOR
FISCAL YEAR 2016-2017**

WHEREAS, The Gann Spending Limitation Initiative added Article XIII B to the Constitution of the State of California to establish and define annual appropriations limit on state and local government entities; and

WHEREAS, Section 7910 of the Government Code of the State of California provides for implementation of Article XIII B by defining various terms and prescribing procedures to be used in establishing specific provisions including, that annually, the governing body of each local jurisdiction, shall by resolution, establish its Appropriations Limit for the following fiscal year; and

WHEREAS, the required computation to determine the City of Nevada City's Appropriations Limit for fiscal year 2016-2017 has been performed by the Finance and Administration Department and available for review fifteen days prior to this date.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Nevada City as follows:

1. The Appropriations Limit for the City of Nevada City was established in accordance with Section 7902 (b) of the California Government Code, for the Fiscal Year 2016-2017 in the amount of \$4,548,510.08.

PASSED AND ADOPTED at a regularly scheduled meeting of the City Council of the City of Nevada City held this 8th day of June 2016, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

Jennifer Ray, Mayor

ATTEST:

Niel Locke, City Clerk

**CITY OF NEVADA CITY
DRAFT ACTION MINUTES
REGULAR CITY COUNCIL MEETING OF MAY 25, 2016**

NOTE: This meeting is available to view on the City's website www.nevadacityca.gov – Go to Quick Links and Click on Agendas & Minutes and find the Archived Videos in the middle of the screen. Select the meeting date and Click on Video to watch the meeting. For website assistance, please contact Corey Shaver, Deputy City Clerk at (530) 265-2496, ext 133.

- City Council Meetings are available on DVD. To order, contact City Hall - cost is \$15.00 per DVD.
- Closed Session Meetings are not recorded.

REGULAR MEETING – 6:30 PM - Call to Order

Roll Call: Present: Andersen, Bergman, Strawser, & Mayor Ray
Absent: Vice Mayor Phelps

PLEDGE OF ALLEGIANCE

PROCLAMATION: “Celebration of Trails Day” – June 4, 2016

PRESENTATION: Kyle Leach, Sierra Streams Institute – Little Deer Creek Restoration

1. BUSINESS FROM THE FLOOR-PUBLIC COMMENT (Per Government Code Section 54954.3)

Please refer to the meeting video on the City's website at www.nevadacityca.gov.

2. COUNCIL MEMBERS REQUESTED ITEMS AND COMMITTEE REPORTS:

Please refer to the meeting video on the City's website at www.nevadacityca.gov for additional comments.

3. CONSENT ITEMS:

- A. Subject:** Consulting Contract for Restoration of Little Deer Creek
Recommendation: Pass Resolution 2016-18 awarding a contract to Stantec Consulting Services, Inc. for California Environmental Quality Act (CEQA) compliance work related to restoration of Little Deer Creek in an amount not to exceed \$21,400 and authorize Mayor to sign.
- B. Subject:** Consulting Contract for Bridge Project
Recommendation: Pass Resolution 2016-19 awarding a contract for a fixed price, not to exceed amount of \$126,280 based on an hourly labor and other rates set forth in Consultant's Cost Proposal to LSA Associates, Inc., Rocklin, CA and authorize Mayor to sign.
- C. Subject:** Memorandum of Understanding with CalFire to assist with Vegetation Management and State Dam Safety Compliance
Recommendation: Pass a motion to approve Memorandum of Understanding with CalFire to assist with vegetation management and State Dam Safety Compliance
- D. Subject:** Quarterly Sales Tax Report – 4th Quarter 2015
Recommendation: Receive and file.
- E. Subject:** Fire Activity Report – March 2016
Recommendation: Receive and file.

Council Member Andersen pulled Item B.

Action: Motion by Strawser, seconded by Andersen to approve Consent Items A, C, D, E as presented.
(Approved 4 – 0, Absent Phelps)

Council Member Andersen requested City Engineer McAlister provide scope of work regarding the project, specifically related to the design of the bridge.

Action: Motion by Strawser, seconded by Andersen to approve Consent Item B as presented.
(Approved 4 – 0, Absent Phelps)

4. APPROVAL OF ACTION MINUTES:

A. City Council Meeting – City Council Meeting – May 11, 2016

Action: Motion by Strawser, seconded by Andersen to approve the May 11, 2016 Minutes as amended.
(Approved 4 – 0, Absent Phelps)

5. DEPARTMENT REQUESTED ACTION ITEMS AND UPDATE REPORTS:

6. PUBLIC HEARINGS:

7. OLD BUSINESS:

A. **Subject:** Setting a City Council Date for Continuation of Charlotte Dewar Appeal of Planning Commission Decision to Deny the Architectural Review Application to Construct a Front Entry Façade on the Accessory Building located at 254 Boulder Street

Direction: Staff to contact Allan Haley to schedule a meeting with the sub-committee (Mayor Ray and Council Member Strawser or Vice Mayor Phelps) for possible design suggestions/modifications and report at the June 8th Regular City Council meeting.

8. NEW BUSINESS:

A. **Subject:** Participation in the California Home Energy Renovation Opportunity (HERO) Program

Action: Motion by Andersen, seconded by Bergman to Adopt Resolution 2016-20 consenting to inclusion of properties within the City's jurisdiction in the California HERO Program to finance distributed generation renewable energy sources, energy and water efficiency improvements, and electric vehicle charging infrastructure.
(Approved 4 – 0, Absent Phelps)

9. CORRESPONDENCE:

10. ANNOUNCEMENTS:

Please refer to the meeting video on the City's website at www.nevadacityca.gov.

11. CITY MANAGER'S REPORT:

12. ADJOURNMENT – 8:07 p.m.

Jennifer Ray, Mayor

ATTEST:

Niel Locke, City Clerk

REPORT TO CITY COUNCIL

City of Nevada City
317 Broad Street
Nevada City, CA 95959
www.nevadacityca.gov

June 6, 2016

TITLE: Final Draft Proposed Budget, Fiscal Year (FY) 2016-2017

RECOMMENDATION: Pass Resolution 2016-XX approving Fiscal Year 2016-2017 City of Nevada City Budget including revenues and expenditures for the General Fund, Special Funds (including Measure “L” and Measure “S”), Water Fund, and Wastewater Fund.

CONTACT: Catrina Olson, Assistant City Manager

BACKGROUND / DISCUSSION:

The City continues to work towards achieving financial vitality and sustainability and has slowly grown in attaining a fiscal position that supports the ability of the City to create reserves for the General Fund. The ability to build reserves has become increasingly obtainable since the passing of the special tax Measure “L” and the City has set aside \$195k in reserves for general operations, pension expense, and vehicle replacement as of July 2015. The citizens of Nevada City experienced reductions in City services between FY 08/09 and 12/13. Over the last four fiscal years the City has seen a slow but improved financial position in the General Fund balance. The City has had a financial improvement in the unassigned fund balance over the last four fiscal years moving from a negative fund balance to a positive position that has been maintained with the projected growth for FY ending 15/16. It is projected with the proposed budget for FY 16/17 that the City will continue to see a positive improvement in the General Fund unassigned and reserved fund balances.

The City has experienced a slight continued improvement in the projected financial condition since fiscal year 12/13. However, the City is facing several challenges in the upcoming fiscal year with staffing challenges within the Fire Department, Police Department and the Finance and Administrative Department, as well as the pending litigation regarding Bed and Breakfasts (B&B’s). With the slight improvements in the General Fund and the passage of Measure “L” the City has been able to restore levels of service to pre-recession and incorporate minor operational increases associated to deferred maintenance.

Below are highlights of the projected budget 16/17 assumptions:

- ✚ *All employees continue at full time status that began July 1, 2013.*
- ✚ *CalPERS employer contribution rate increase for first tier miscellaneous employees from 18.197% to 20.191%. Miscellaneous employees currently contribute 4% toward the 8% employee rate and the City is optimistic that during open negotiations these bargaining units will agree to continue growing their contributions towards the 8%, the draft budget includes a 2% increase to a 6% contribution.*
- ✚ *CalPERS employer contribution rate increase for first tier safety employees from 27.27% to 32.082%. The Police Officer Association employees currently contribute 6.5% toward the 9% employee rate. The Fire Department employees and the Police Sergeants currently contribute 4% toward the employee rate and the City is optimistic that during open negotiations these bargaining units will agree to continue growing their contributions towards the 9%, the draft budget includes a 2.5% increase for the Police Officers for a 9% contribution, and 2% for the Fire Department and Sergeants for a 6% contribution.*
- ✚ *Currently the City is undergoing a compensation and classification study to evaluate employee's current salary ranges against the relevant market. Once the City receives the study back the goal will be to have all employee ranges within the same market range. In the draft budget a 4.5% increase is included for Police Officers and 4% for all other employees creating a net 2% increase across the board. This is currently just a holding place until the City receives the information from the compensation study and completes negotiations with City bargaining units.*
- ✚ *Increase in medical benefit premiums of 8% and dental of 3% respectively.*
- ✚ *Increase in the worker's compensation premium of 18% from the previous fiscal year 15/16 (overall workers compensation premium is \$140.6k for fiscal year 16/17).*
- ✚ *Increase in premiums for the liability program of 28% from the fiscal year 15/16 (overall liability and property coverage premiums are \$130.5k for fiscal year 16/17).*
- ✚ *The City will maintain part time janitorial for City Hall – relief to Department of Public Works.*
- ✚ *Elimination of temporary borrowing from Nevada County against Nevada City property taxes, which the City has done since FY 08/09.*

- ✚ *Continued part time customer service clerk and accountant in Finance and Administration Department for the entire fiscal year equating to ¾ of a full time equivalent (fte).*
- ✚ *Full time City Manager, Police Chief, and City Attorney each funded by the General Fund and subsidized with \$20k from Measure “L” for each position.*
- ✚ *Continued increase in the City Attorney budget for the pending litigation regarding B&B’s and for the potential of additional legal services to be provided by Jones & Mayer.*
- ✚ *Addition of three full time Fire Fighters with a contribution of \$101k from Measure “L” for two positions and the third position is funded by the reduction in Finance and Administrative staffing.*
- ✚ *The average hourly rate for pool staff will be increasing from \$10.37 to \$10.61 per hour July 1, 2016.*

General Fund:

- ✚ *The City’s General Fund budget shows a positive net change in the fund of \$195,870 (revenues over expenditures).*
- ✚ *Revenues are budgeted at \$3.54 million which is an increase of 3.6% from the fiscal year 15/16 adopted budget of \$3.42 million. Primarily the increase is associated to the net projected upticks in collections in property taxes, transient occupancy taxes, and business licenses. Actual revenues received of \$2.42 million (as of 4/30/16) are 71% of the adopted budget of \$3.42 million for FY 15/16.*
- ✚ *The single largest revenue source for the General Fund continues to be property tax, representing 33% of the budgeted revenue base at \$1.15 million, and represents a 2.4% increase over the adopted FY 15/16 budget. The City saw an increase of 3.0% in actual property taxes received as compared to the originally adopted FY 15/16 budget of \$1.12 million.*
- ✚ *The second largest revenue source is sales tax, representing 27% of the budgeted revenue base at \$948k. The City’s outside sales tax consultant HdL has provided the City with this sales tax projection which is an increase of 5% from the FY 15/16 budget of \$902k.*
- ✚ *Transient Occupancy Tax is projected to be \$331k up by 20% from the FY 15/16 adopted budget associated to increased collections in FY 15/16 and the start-up of the Inn Town Campground in FY 16/17.*

- ✚ *Business licenses are projected to be \$74.6k an increase of 17% from the FY 15/16 adopted budget tied to the potential passage of ballot Measure “X”, which simplifies the current business license structure.*
- ✚ *Parks and Recreation programs budget at \$152k is flat to the FY 15/16 adopted budget.*
- ✚ *Parking meter and citation revenue at \$240k is down 8% from the FY 15/16 adopted budget, more closely reflecting FY 15/16 actual collections.*
- ✚ *General Fund operating expenditures for the Departments of Finance and Administration, City Council, Planning Commission, City Attorney, City Planner, City Engineer, City Manager, City Clerk and Treasurer, Fire, Police, Department of Public Works, Park and Recreation, and the Veteran’s Building total \$3.93 million for the FY 16/17 which is an increase of approximately \$248k or 7% from the FY 15/16 adopted budget of \$3.69 million. The increase in expense is tied to the two additional Fire Fighters that are budgeted in the General Fund, however they will be offset by a transfer in of funds from Measure “L” of \$101k. Actual expenditures of \$3.19 million (as of 4/30/16) are 87% of the FY 15/16 adopted budget \$3.69 million which includes the A-87 allocation.*
- ✚ *As of 4/30/16 the General Fund has expenditures exceeding revenues by (\$815k). There will be a reduction in this figure as of May 2016 when the City received \$615k in property taxes.*
- ✚ *Within the departmental budgets the A-87 Cost Allocation for indirect costs has been split out for clarity.*

Special Funds:

The City’s Special Funds budget includes City approved grants, tax measures, and state supplied funds that are restricted for specific uses. Below is a summary of the Special Funds.

- ✚ *The City’s Special Funds are budgeted at expenditures over revenues of (\$230K) for FY 16/17. (In certain funds this will reduce the existing fund balance)*
- ✚ *The Special Fund total budgeted revenues are \$3.09 million for FY 16/17. Actual revenues received as of 5/31/16 are \$1.1 million, 31% of the FY 15/16 budget of \$3.56 million.*
- ✚ *The Special Fund total budgeted expenditures are \$3.02 million for FY 16/17. Actual expenditures as of 5/31/16 are \$1.74 million, 53% of the FY 15/16 budget of \$3.29 million.*

- ✚ *The City has budgeted revenues and expenditures of \$225k for the Highway Bridge Project at Nevada Street for environmental and design.*
- ✚ *The City has budgeted revenues and expenditures of \$222k from the Congestion Mitigation and Air Quality grants (CMAQ) for the Adams Street and Long Street project and a project at Railroad Avenue.*
- ✚ *There are budgeted revenues and expenditures of \$150k for the Little Deer Creek Restoration at Pioneer Park.*
- ✚ *The City received the 2015 Community Development Block Grant (CDBG) and has revenues and expenditures budgeted at \$186k for curb cuts in the 7-Hills Business District and bringing the bathrooms at Pioneer Park compliant.*
- ✚ *There are budgeted revenues and expenditures of \$1.39 million for the numerous Proposition 84/CABY projects that the City is working on for Nevada City and the Town of Washington.*
- ✚ *There are budgeted revenues of \$447k for Measure “L” for FY 16/17. This is a 9% increase from the FY 15/16 adopted budget of \$418.5k. The City worked with HdL to establish this projection. As of 4/30/16 the City has received \$350k in Measure “L” revenues.*
- ✚ *There are budgeted operational expenditures of \$248.5k and capital outlay of \$190k for FY 16/17; FY 16/17 attachment A provides a detailed list of proposed Measure “L” expenditures and changes to the current fiscal year projects. As of 4/30/16 the City has expended \$200.7k in Measure “L” funds which will significantly increase by year end when transfers are made to the general fund for a portion of the City Manager and Police Chief’s salary, as well as the transfer of funds to be reserved.*
- ✚ *There are budgeted revenues of \$593k for Measure “S” for FY 16/17. This is a 6% increase from the FY 15/16 adopted budget \$558k. The City worked with HdL to establish this projection. As of 4/30/16 the City has received \$492k in Measure “S” revenues.*
- ✚ *The Assistant City Manager is currently working with the City Engineers to develop the FY 16/17 expenditure plan. As of 4/30/16 the City has expended \$737k in Measure “S” funds.*

Special Funds that the City receives are an integral part of the City’s budget and enable the City to complete significant operational and capital projects that may not otherwise have been accomplished due to the City’s limited resources and the lack of general funding.

Enterprise Funds:

- ✦ **The City's Water Department** fund budget is projected to negatively impact the funds unrestricted net position by (\$16,144) for the FY 16/17. The City's Water Department budget includes the expenses associated to the water distribution system.
- ✦ Revenues are budgeted at \$762k which is a decrease of 9% from the FY adopted budget of \$835k. The decrease is tied a reduction in water use of approximately 25% since July 1, 2015. Also incorporated are increases in the fixed and usage rates approximated at 2.2% based on Resolution 2014-28. Actual revenues received of \$626k (as of 4/30/16) are 75% of the adopted budget of \$835k for FY 15/16.
- ✦ Operational expenditures for the water treatment plant are budgeted at \$431k for FY 16/17 which is a decrease of 18% from the FY 15/16 adopted budget of \$633k. The decrease is associated to the payoff of debt service in August 2016. Capital outlay at \$105k is flat to the FY 15/16 adopted budget of \$108k. Capital outlay projects include completion of building improvements, the purchase of new covers and filters and updating and replacing the obsolete, Motor Operated Valves and controls that are in the water treatment plant basement. Actual expenditures of \$381k (as of 4/30/16) are 60% of the adopted budget of \$633k for FY 15/16.
- ✦ Operational expenditures for the water distribution are budgeted at \$177k for FY 16/17 and are 3% lower than the FY 15/16 adopted budget of \$183k and is associated to decreased benefits costs for new employees. Capital outlay is budgeted at \$65,300 for line replacement at American Hill Road and 18% of the cost for a dump truck. Actual expenditures of \$114k (as of 4/30/16) are 62% of the adopted budget of \$183k for FY 15/16.
- ✦ As of 4/30/16 revenues are exceeding expenditures by \$130k
- ✦ **The City's Wastewater Department** fund budget will reduce the unrestricted net position by (\$418,098) for the fiscal year 16/17. The City's wastewater department budget includes the expenses associated to the wastewater collection system.
- ✦ Revenues are budgeted at \$1.25 million which is a decrease of 6% from the FY 15/16 adopted budget of \$1.32 million. The decrease is tied to the rate structure methodology change to a 40% fixed charge and 60% flow charge based on January/February water consumption. Since the study was performed that has been a 25% reduction in water used as compared to the average used in the study. Actual revenues received of \$1.0 million (as of 4/30/16) are 77% of the adopted budget of \$1.33 million for FY 15/16. Also, it is important to note the City has corrected a calculation error in the utility billing system that occurred and will be collecting the

retroactive charges due of \$124 per customer over the next two years totaling \$180k.

- + Operational expenditures for the wastewater treatment plant are budgeted at \$1.07 million for FY 16/17 and are 3% lower than the FY 15/16 adopted budget of \$1.1 million. The decrease is associated to a reduction in outside services as the City finishes up the system assessment by Coastland. Capital outlay at \$215k is flat to the FY 15/16 adopted budget. Capital outlay projects include SCADA system upgrade, installation and wiring for reclaimed water pumps, a new 4x4 pickup to replace the Durango that was transferred to Wastewater from the Fire Department and changeover from chlorine and sulfur dioxide gas to a much safer liquid hypochlorite and sodium bisulfite. Actual expenditures of \$966k (as of 4/30/16) are 73% of adopted budget of \$1.32 million for FY 15/16.*
- + Operational expenditures for the wastewater collection system are budgeted at \$199k for FY 16/17 and are 9% lower than the FY 15/16 adopted budget of \$220k associated to decreased benefits costs for new employees. Capital outlay at \$203k is 35% higher than FY 15/16 adopted budget of \$150k. The capital outlay projects are for the purchase of a new jetter, 18% of the cost of a dump truck, and line replacement at Grove Street. Actual expenditures of \$166k (as of 4/30/16) are 45% of the adopted budget of \$370k for FY 15/16 and are significantly favorable to the budget due to the lack of expenditures towards the \$150k capital outlay budget.*
- + As of 4/30/16 expenditures are exceeding revenues by \$121,599.*

Final Comments:

Overall the health of the General Fund continues to improve at a slow pace. The addition of Measure “L” has been fundamental in providing tremendous support to the General Fund such as improving and repairing infrastructure associated to the City’s deferred maintenance experienced during the recession, has facilitated re-introduction of full time City management positions, and has enabled the City to set up General Fund reserves. With the City projected to end FY 15/16 \$246,158 revenues over expenditures and proposed \$195,870 revenues over expenditures for FY 16/17, the unassigned fund balance will be positively impacted. The General Fund unassigned fund balance for the FY ending 10/11 was (\$241.6k) and is projected to be at \$418.8k by FY end 16/17, with the total General Fund balance projected to be at \$1.6 million with \$517k of that balance being reserved for general operations, pension costs and vehicle replacement, all of which have been contributed by Measure “L”.

The City faces several ongoing issues that pose potential challenges to the City's goal and objective of maintaining the current fiscal position with continued proliferation of its financial stability. In the past two years CalPERS has implemented methodology changes in calculating pension costs. These changes have impacted rates causing them to rise beginning FY 15/16 and will continue to negatively influence rates in future fiscal years resulting in additional City expenditures. The City began preparing for this during FY 13/14 by allocating reserves from Measure "L" funds to offset the increased rates. By FY end 16/17 the City will have \$105k reserved. The City successfully implemented the Governmental Accounting Standards Board (GASB) 68 during the FY 14/15 audit which required the City to book their unfunded pension obligation to the City's financial reports. The City's current unfunded obligation is approximately \$3.23 million.

Finally, the City continues to be confronted with the absence of funding to meet the required increased staffing at the Fire Department so the City can adequately provide the community's fire service needs. The increase of three new Fire Fighters this fiscal year has posed significant funding challenges for the City. The increase in costs associated to hiring three new Fire Fighters has compelled the Finance and Administration Department to hold a vacancy open with a reduction of a $\frac{3}{4}$ fte, and has necessitated the redirection of approximately \$175k in Measure "L" funds from other projects such as the Pioneer Park Pool rehabilitation. Also, the City continues to be involved in a land use lawsuit related to B&B's which will impose significant legal expenses to the City, of which the City is challenged with the lack of funding to defend. The current FY 16/17 budget does provide an additional \$30k in the City Attorney's budget for outside legal services.

The City is experiencing a reduction in water revenues due to the water conservation efforts of the City's utility customers. The City has seen an average 25% in water consumption as compared to consumption in 2013. FY 14/15 ended with expenditures exceeding revenues by (\$158,866). This negatively impacted the unrestricted fund balance leaving it at (\$167,992). With revenues projected to exceed expenditures for FY 15/16 of only \$18.3k and projected expenditures exceeding revenues by (\$16,144) for FY 16/17 the unrestricted balance in the Water Fund will remain in a negative position at (\$165.8k). The City's challenge will be to improve the unrestricted net position from a negative balance going forward.

The Wastewater Fund has a proposed budget for expenditures over revenues for FY 16/17 of (\$418k), and the FY 15/16 adopted budget is expenditures over revenues of (\$361k). FY 14/15 ended with expenditures exceeding revenues by (\$247,330). The unrestricted fund balance in the Wastewater Fund was \$2.3 million at FY end 14/15. The Wastewater Fund unrestricted net position does provide the ability to absorb the expenditure over revenue budgets FY 14/15, 15/16, 16/17. However, the negative

changes to the fund balance are projected to be a continuing trend and will slowly erode the unrestricted fund balance causing potential future issues when the City adopts a Capital Improvement Plan based on the outcome of the conditions assessment performed this fiscal year.

The City is confronted with aged infrastructure in both the water and wastewater operations. The City's water and wastewater operations will be finishing a conditions assessment that has been performed by Coastland Engineering. They are assisting the City in preparing an appropriate Capital Improvement Plan for both operations. It is recommended that Council and staff develop an appropriate amount of the unrestricted balance in the Wastewater Fund to be designated as capital reserves for future wastewater treatment plant and wastewater collection system projects.

ATTACHMENTS:

- ✓ **Resolution Adopting Fiscal Year 2016-2017 Nevada City Budget**
- ✓ **General Fund Budget**
- ✓ **Water Budget**
- ✓ **Wastewater Budget**
- ✓ **Special Funds Budget**
- ✓ **Measure "L" Budget Detail**

RESOLUTION NO. 2016-XX

**A RESOLUTION OF THE CITY COUNCIL OF NEVADA CITY
ADOPTING THE FISCAL YEAR 2016-2017 CITY BUDGET**

WHEREAS, The City Council held a Budget Workshop on May 18, 2016 to review the details of the proposed Fiscal Year 2016-2017 and provide direction to staff; and

WHEREAS, a public hearing notice was published in The Union newspaper on May 25, 2016 referring that a hearing will be scheduled at the City Council meeting on Wednesday, June 8, 2016, held in the Beryl P. Robinson Jr. Conference Room, at which time interested persons desiring to be heard will be given such opportunity; and

WHEREAS, the Proposed Budget for Fiscal Year 2016-2017 has been prepared in compliance with the City's Management and Budget Policy and is incorporated herein by title reference only and is available for public inspection in the office of the Assistant City Manager.

NOW, THEREFORE, BE IT RESOLVED that the annual budget for the City of Nevada City for the Fiscal Year beginning July 1, 2016 and ending June 30, 2017, is hereby adopted as set forth in the proposed 2016-2017 Budget.

BE IT FURTHER RESOLVED that the City Manager and Assistant City Manager are authorized to administer said adopted budget in accordance with City Council actions and Management and Budget polices.

PASSED AND ADOPTED at the regular meeting of the City Council of the City of Nevada City on the 8th day of June, 2016 by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

Jennifer Ray, Mayor

ATTEST:

Niel Locke, City Clerk

CITY OF NEVADA CITY
 FY 2016-2017 PROPOSED BUDGET
 GENERAL FUND

	Actuals FY 2011-2012	Actuals FY 2012-2013	Actuals FY 2013-2014	Actual FY 2014-2015	Actual 2015-2016 (4/30/16)	Adopted FY 2015-2016	Proposed FY 2016-2017
REVENUES:							
Sales Tax (includes property in - lieu sales tax)	\$ 866,780	\$ 899,448	\$ 925,737	\$ 966,123	\$ 628,730	\$ 901,820	\$ 948,000
Property Taxes	\$ 1,018,525	\$ 1,021,841	\$ 1,054,544	\$ 1,107,508	\$ 689,441	\$ 1,121,555	\$ 1,151,180
Room Tax	\$ 267,654	\$ 270,883	\$ 340,766	\$ 287,593	\$ 296,688	\$ 275,000	\$ 331,000
Motor Vehicle (includes vehicle fees in lieu of property tax)	\$ 238,397	\$ 236,071	\$ 239,036	\$ 250,831	\$ 129,260	\$ 254,795	\$ 261,280
Franchises	\$ 132,963	\$ 128,355	\$ 130,419	\$ 145,472	\$ 137,532	\$ 151,000	\$ 145,850
Rent	\$ 74,943	\$ 88,355	\$ 88,064	\$ 87,030	\$ 73,260	\$ 87,500	\$ 88,825
Fire Department (Rent & Strike Team)	\$ 17,818	\$ 94,816	\$ 21,662	\$ 41,324	\$ 12,604	\$ 14,400	\$ 14,400
Licenses & Permits	\$ 62,579	\$ 61,921	\$ 63,491	\$ 64,280	\$ 61,770	\$ 63,600	\$ 74,620
Police (Court fines, PB-State, Forfeitures, POST)	\$ 53,720	\$ 51,852	\$ 77,342	\$ 101,906	\$ 45,854	\$ 69,200	\$ 61,550
Planning	\$ 32,887	\$ 29,499	\$ 26,556	\$ 27,617	\$ 28,843	\$ 30,000	\$ 35,000
Parks & Recreation Programs (includes park, pool, and summer camp)	\$ 122,745	\$ 146,922	\$ 115,973	\$ 145,851	\$ 55,374	\$ 151,380	\$ 152,300
Veterans Building Program Income	\$ 18,832	\$ 14,045	\$ 15,238	\$ 11,842	\$ 15,171	\$ 14,000	\$ 14,000
Parking Meters and Citations	\$ 125,037	\$ 152,234	\$ 221,662	\$ 175,487	\$ 212,864	\$ 260,900	\$ 240,000
Interest	\$ 117	\$ 437	\$ 333	\$ (376)	\$ (2,738)	\$ 500	\$ -
Other - Misc. (includes liability & workers comp. reimb. PTA/AF Reimb.)	\$ 78,374	\$ 139,161	\$ 71,760	\$ 117,731	\$ 24,718	\$ 15,550	\$ 9,450
Grants	\$ 43,010	\$ 5,000	\$ 11,720	\$ 39,346	\$ 14,402	\$ 8,786	\$ 14,000
TOTAL REVENUES:	\$ 3,154,381	\$ 3,340,841	\$ 3,404,302	\$ 3,559,564	\$ 2,423,772	\$ 3,419,986	\$ 3,541,455

CITY OF NEVADA CITY
 FY 2016-2017 PROPOSED BUDGET
 GENERAL FUND

EXPENDITURES:

	Actuals FY 2011-2012	Actuals FY 2012-2013	Actuals FY 2013-2014	Actual FY 2014-2015	Actual 2015-2016 (4/30/16)	Adopted FY 2015-2016	Proposed FY 2016-2017
General Government (Finance & Administration)	\$ 510,316	\$ 535,812	\$ 542,028	\$ 514,635	\$ 400,767	\$ 494,462	\$ 509,093
Principal Debt Repayments (County Temporary Borrowing)	\$ 918,010	\$ 743,473	\$ 501,369	\$ 401,289	-	\$ -	\$ -
A-87 Cost Allocation Adjustment	\$ (356,263)	\$ (356,392)	\$ (355,200)	\$ (356,727)	\$ -	\$ (356,727)	\$ (356,727)
City Council	\$ 7,377	\$ 8,084	\$ 10,854	\$ 10,096	\$ 6,368	\$ 13,000	\$ 19,450
A-87 Cost Allocation Adjustment	\$ 1,668	\$ 1,668	\$ 1,668	\$ 1,668	\$ -	\$ 1,668	\$ 1,668
Planning Commission	\$ 3,659	\$ 3,109	\$ 3,694	\$ 4,605	\$ 3,544	\$ 4,050	\$ 5,600
A-87 Cost Allocation Adjustment	\$ 467	\$ 467	\$ 467	\$ 467	\$ -	\$ 467	\$ 467
City Attorney	\$ 31,675	\$ 31,837	\$ 38,593	\$ 90,512	\$ 53,191	\$ 111,065	\$ 106,180
City Planner	\$ 112,877	\$ 117,282	\$ 128,763	\$ 120,355	\$ 120,703	\$ 135,627	\$ 135,668
A-87 Cost Allocation Adjustment	\$ 18,311	\$ 18,311	\$ 18,311	\$ 18,311	\$ -	\$ 18,311	\$ 18,311
City Engineer	\$ 11,985	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
City Manager	\$ 65,030	\$ 58,651	\$ 67,828	\$ 144,050	\$ 130,080	\$ 154,218	\$ 165,278
A-87 Cost Allocation Adjustment	\$ (41,615)	\$ (50,966)	\$ (52,158)	\$ (50,636)	\$ -	\$ (50,636)	\$ (50,631)
City Clerk&Treasurer	\$ 2,719	\$ 2,484	\$ 2,646	\$ 2,828	\$ 2,372	\$ 2,584	\$ 2,584
Fire (includes debt service & int payment)	\$ 444,299	\$ 475,222	\$ 479,791	\$ 555,890	\$ 519,005	\$ 515,683	\$ 753,125
A-87 Cost Allocation Adjustment	\$ 30,407	\$ 30,407	\$ 30,407	\$ 30,407	\$ -	\$ 30,407	\$ 30,407
Police (includes debt service & int payment)	\$ 1,288,063	\$ 1,489,417	\$ 1,516,869	\$ 1,533,670	\$ 1,353,672	\$ 1,659,999	\$ 1,644,146
A-87 Cost Allocation Adjustment	\$ 70,201	\$ 70,201	\$ 70,201	\$ 70,201	\$ -	\$ 70,201	\$ 70,201
DPW (B&G, Streets)	\$ 418,579	\$ 398,233	\$ 453,349	\$ 432,359	\$ 312,375	\$ 407,811	\$ 382,423
A-87 Cost Allocation Adjustment	\$ 92,026	\$ 102,292	\$ 102,292	\$ 56,189	\$ -	\$ 56,189	\$ 56,189
Parks & Recreation (parks, pool, summer camp)	\$ 256,371	\$ 246,370	\$ 268,209	\$ 274,901	\$ 202,784	\$ 272,716	\$ 297,848
A-87 Cost Allocation Adjustment	\$ 55,369	\$ 55,369	\$ 55,369	\$ 55,369	\$ -	\$ 55,369	\$ 55,369
Community Agency Support	\$ 39,467	\$ 38,884	\$ 46,882	\$ 31,364	\$ 45,436	\$ 42,425	\$ 41,375
Veterans Building	\$ 1,192	\$ 1,192	\$ 1,192	\$ 1,192	\$ 40,132	\$ 48,618	\$ 47,984
A-87 Cost Allocation Adjustment	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,192	\$ 1,192
Totals - Operations	\$ 3,982,190	\$ 4,025,165	\$ 3,980,651	\$ 3,990,283	\$ 3,190,429	\$ 3,688,699	\$ 3,937,200

CITY OF NEVADA CITY
 FY 2016-2017 PROPOSED BUDGET
 GENERAL FUND

CAPITAL OUTLAY:

	Actuals FY 2011-2012	Actuals FY 2012-2013	Actuals FY 2013-2014	Actual FY 2014-2015	Actual 2015-2016 (4/30/16)	Adopted FY 2015-2016	Proposed FY 2016-2017
General Government (Finance & Administration)	\$ 1,583	\$ -	\$ 1,828	\$ -	\$ -	\$ -	\$ 5,000
Fire	\$ 23,135	\$ -	\$ 818	\$ -	\$ -	\$ 5,000	\$ 50,000
Police	\$ 5,384	\$ 160,015	\$ 5,854	\$ 117,298	\$ 55,363	\$ 40,000	\$ 15,000
Department of Public Works (DPW)	\$ -	\$ -	\$ 1,071	\$ -	\$ -	\$ -	\$ 18,600
Parks & Recreation	\$ -	\$ -	\$ 253	\$ -	\$ 5,500	\$ -	\$ -
Totals - Capital Outlay	\$ 30,103	\$ 160,015	\$ 9,823	\$ 117,298	\$ 60,863	\$ 45,000	\$ 88,600
TOTAL EXPENDITURES & CAPITAL OUTLAY:	\$ 4,012,293	\$ 4,185,179	\$ 3,990,474	\$ 4,107,581	\$ 3,251,292	\$ 3,733,699	\$ 4,025,800

OTHER FUNDING SOURCES AND OPERATING TRANSFERS IN/OUT:

Proceeds from Debt - Temporary Borrowing	\$ 791,000	\$ 678,000	\$ 500,000	\$ 400,000	\$ -	\$ -	\$ -
Proceeds from Debt - Fixed Asset Borrowing (PD Vehicles)	\$ -	\$ 85,772	\$ -	\$ -	\$ -	\$ -	\$ -
Transfers In - To General Fund from Fire Taxes fund 230 & 231	\$ 95,691	\$ 97,336	\$ 100,349	\$ 100,044	\$ 14,965	\$ 97,336	\$ 99,780
Transfers In - To General Fund from Prop 172 Safety Funds fund 271	\$ -	\$ 47,630	\$ 23,336	\$ 14,965	\$ -	\$ 30,720	\$ 35,000
Transfers In - To General Fund from SLESE fund 273	\$ 115,977	\$ 107,258	\$ 100,472	\$ 94,592	\$ -	\$ 100,000	\$ 100,000
Transfers In - To General Fund for Police Services (ABC & AB109)	\$ -	\$ -	\$ -	\$ 4,265	\$ 9,390	\$ -	\$ -
Transfers In - To General Fund from Measure "L" fund 280	\$ -	\$ -	\$ 82,500	\$ 282,646	\$ -	\$ 285,000	\$ 338,000
Transfers In - Misc. Grants & Special Funds (CABY, CDBG, Deer Creek Pioneer Park, Brownsfield, CMAQ, Gas Tax, Other)	\$ 52,907	\$ 16,341	\$ 93,340	\$ 70,926	\$ 3,031	\$ 46,815	\$ 107,435
Transfers Out	\$ -	\$ -	\$ -	\$ (1,194)	\$ -	\$ -	\$ -
Transfers In From Reserves	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Transfers To Reserves	\$ (14,677)	\$ (18,695)	\$ (132,349)	\$ -	\$ -	\$ -	\$ -
TOTAL OTHER FUNDING SOURCES AND TRANSFERS IN	\$ 1,040,897	\$ 1,013,642	\$ 767,648	\$ 966,245	\$ 12,421	\$ 559,871	\$ 680,215

NET CHANGE IN FUND

\$ 182,985	\$ 169,303	\$ 181,477	\$ 418,227	\$ (815,098)	\$ 246,158	\$ 195,870
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GENERAL FUND BALANCES:	AUDITED FY 13/14	AUDITED FY 14/15	Proposed FY 15/16	Proposed FY 16/17
Nonspendable	\$ 137,274	\$ 155,988	\$ 155,988	\$ 155,988
Restricted	\$ 253,669	\$ 470,167	\$ 640,167	\$ 822,167
Committed	\$ 184,881	\$ 193,585	\$ 202,635	\$ 211,635
Assigned	\$ 32,005	\$ 28,077	\$ 28,277	\$ 28,527
Unassigned	\$ 169,035	\$ 347,274	\$ 414,182	\$ 418,802
TOTAL FUND BALANCES	\$ 776,864	\$ 1,195,091	\$ 1,441,249	\$ 1,637,119

CITY OF NEVADA CITY
 GENERAL GOVERNMENT - DEPT 4600
 FY 2016-2017 PROPOSED BUDGET

	Actual FY 2011-2012	Actual FY 2012-2013	Actual FY 2013-2014	Actual FY 2014-2015	Actual 2015-2016 (4/30/16)	Adopted FY 2015-2016	Proposed FY 2016-2017
Salaries	\$ 202,445	\$ 215,715	\$ 231,251	\$ 237,724	\$ 173,121	\$ 222,680	\$ 230,935
Benefits	\$ 141,966	\$ 152,108	\$ 151,747	\$ 146,481	\$ 99,521	\$ 122,830	\$ 111,110
Operations & Maintenance	\$ 165,906	\$ 167,989	\$ 159,030	\$ 130,429	\$ 128,125	\$ 148,952	\$ 167,048
Debt Service and Interest	\$ 127,010	\$ 65,473	\$ 1,369	\$ 1,289	\$ -	\$ -	\$ -
A-87 Cost Allocation Adjustment	\$ (356,263)	\$ (356,392)	\$ (355,200)	\$ (356,727)	\$ -	\$ (356,727)	\$ (356,727)
Total Operational	\$ 287,063	\$ 244,893	\$ 188,197	\$ 159,197	\$ 400,767	\$ 137,735	\$ 152,366
Capital Outlay	\$ 1,583	\$ -	\$ 1,031	\$ -	\$ -	\$ -	\$ 5,000
TOTAL:	\$ 282,646	\$ 244,893	\$ 189,228	\$ 159,197	\$ 400,767	\$ 137,735	\$ 157,366
Transfers Out	\$ 564	\$ 7,318	\$ -	\$ 1,194	\$ -	\$ (33,215)	\$ (57,360)
Transfers In (CDBG, CABY, & Deer Creek/Pioneer Park Field)	\$ (8,289)	\$ (9,945)	\$ (18,205)	\$ (30,932)	\$ -	\$ -	\$ -
Debt Issuance - Property Tax Revenue Principle Only	\$ 791,000	\$ 678,000	\$ 500,000	\$ 400,000	\$ -	\$ -	\$ -
Total w/ transfers	\$ 1,065,921	\$ 920,265	\$ 671,023	\$ 529,458	\$ 400,767	\$ 104,520	\$ 100,006

% Decrease Proposed
 Budget FY 16/17 vs.
 Adopted Budget FY 15/16 -4%

CITY OF NEVADA CITY
CITY COUNCIL - DEPT 4602
FY 2016-2017 PROPOSED BUDGET

EXPENDITURES:	Actual FY 2011-2012	Actual FY 2012-2013	Actual FY 2013-2014	Actual FY 2014-2015	Actual 2015-2016 (4/30/16)	Adopted FY 2015-2016	Proposed FY 2016-2017
Operations & Maintenance	\$ 7,377	\$ 8,084	\$ 10,854	\$ 10,096	\$ 6,368	\$ 13,000	\$ 19,450
A-87 Cost Allocation Adjustment	\$ 1,668	\$ 1,668	\$ 1,668	\$ 1,668	\$ -	\$ 1,668	\$ 1,668
TOTAL:	\$ 9,045	\$ 9,752	\$ 12,522	\$ 11,764	\$ 6,368	\$ 14,668	\$ 21,118

% Increase Proposed Budget FY 16/17 vs. Adopted Budget FY 15/16	44%
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CITY OF NEVADA CITY
 PLANNING COMMISSION - DEPT 4604
 FY 2016-2017 PROPOSED BUDGET

EXPENDITURES:

Operations & Maintenance
 A-87 Cost Allocation Adjustment
TOTAL:

	Actual FY 2011-2012	Actual FY 2012-2013	Actual FY 2013-2014	Actual FY 2014-2015	Actual 2015-2016 (4/30/16)	Adopted FY 2015-2016	Proposed ^N FY 2016-2017
\$	3,659	\$ 3,109	\$ 3,694	\$ 4,605	\$ 3,544	\$ 4,050	\$ 5,600
\$	467	\$ 467	\$ 467	\$ 467	\$ -	\$ 467	\$ 467
\$	4,126	\$ 3,576	\$ 4,161	\$ 5,072	\$ 3,544	\$ 4,517	\$ 6,067

% Increase Proposed Budget FY 16/17 vs. Adopted Budget FY 15/16 34%

CITY OF NEVADA CITY
 CITY ATTORNEY - DEPT 4606 (Contract Position)
 FY 2016-2017 PROPOSED BUDGET

	Actual FY 2011-2012	Actual FY 2012-2013	Actual FY 2013-2014	Actual FY 2014-2015	Actual 2015-2016 (4/30/16)	Adopted FY 2015-2016	Proposed FY 2016-2017
Salaries	\$ 9,905						
Benefits	\$ 758						
Operations & Maintenance	\$ 21,012	\$ 31,837	\$ 38,593	\$ 90,512	\$ 53,191	\$ 111,065	\$ 106,180
Total Operational	\$ 31,675	\$ 31,837	\$ 38,593	\$ 90,512	\$ 53,191	\$ 111,065	\$ 106,180
Capital Outlay			\$ 273				
TOTAL:	\$ 31,675	\$ 31,837	\$ 38,866	\$ 90,512	\$ 53,191	\$ 111,065	\$ 106,180
Transfers In (Measure "L")	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (25,000)	\$ (20,000)
Total w/ transfers	\$ 31,675	\$ 31,837	\$ 38,866	\$ 90,512	\$ 53,191	\$ 86,065	\$ 86,180

% Change Proposed Budget FY 16/17 vs. Adopted Budget FY 15/16	0%
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CITY OF NEVADA CITY
CITY PLANNER - DEPT 4608
FY 2016-2017 PROPOSED BUDGET

	Actual FY 2011-2012	Actual FY 2012-2013	Actual FY 2013-2014	Actual FY 2014-2015	Actual 2015-2016 (4/30/16)	Adopted FY 2015-2016	Proposed FY 2016-2017
Salaries	\$ 69,262	\$ 67,683	\$ 73,422	\$ 76,335	\$ 67,653	\$ 78,305	\$ 73,855
Benefits	\$ 18,952	\$ 24,636	\$ 25,292	\$ 25,074	\$ 29,687	\$ 27,710	\$ 31,020
Operations & Maintenance	\$ 24,663	\$ 24,963	\$ 30,050	\$ 18,946	\$ 23,364	\$ 29,612	\$ 30,793
A-87 Cost Allocation Adjustment	\$ 18,311	\$ 18,311	\$ 18,311	\$ 18,311	\$	\$ 18,311	\$ 18,311
Total Operational	\$ 131,188	\$ 135,593	\$ 147,074	\$ 138,666	\$ 120,703	\$ 153,938	\$ 153,979
Transfers In							
Capital Outlay			\$ 273	\$ (552)	\$ (275)		
TOTAL:	\$ 131,188	\$ 135,593	\$ 147,347	\$ 138,114	\$ 120,428	\$ 153,938	\$ 153,979
REVENUES:							
Planning Fees	\$ 32,887	\$ 29,499	\$ 69,306	\$ 27,617	\$ 28,843	\$ 30,000	\$ 35,000
NET EXPENSE TO GENERAL FUND	\$ 98,301	\$ 106,094	\$ 77,768	\$ 111,049	\$ 91,860	\$ 123,938	\$ 118,979

% Change Proposed Budget FY 16/17 vs. Adopted Budget FY 15/16	0%
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CITY OF NEVADA CITY
CITY MANAGER - DEPT 4615
FY 2016-2017 PROPOSED BUDGET

EXPENDITURES:

	Actual FY 2011-2012	Actual FY 2012-2013	Actual FY 2013-2014	Actual FY 2014-2015	Actual 2015-2016 (4/30/16)	Adopted FY 2015-2016	Proposed FY 2016-2017
Salaries	\$ 44,379	\$	\$ 1,575	\$ 97,425	\$ 83,246	\$ 100,435	\$ 103,455
Benefits	\$ 3,433	\$	\$ 480	\$ 41,039	\$ 35,727	\$ 41,575	\$ 44,430
Operations & Maintenance	\$ 17,217	\$ 58,651	\$ 65,773	\$ 5,586	\$ 11,107	\$ 12,208	\$ 17,393
A-87 Cost Allocation Adjustment	\$ (41,615)	\$ (50,966)	\$ (52,158)	\$ (50,636)	\$ -	\$ (50,636)	\$ (50,631)
Total Operational	\$ 23,415	\$ 7,685	\$ 15,670	\$ 93,414	\$ 130,080	\$ 103,582	\$ 114,647
Transfers Out	\$ 4,226						
Transfers In	\$ (6,151)		\$ (153)	\$ (85,700)		\$ (57,100)	\$ (20,000)
Capital Outlay			\$ 253				
TOTAL:	\$ 21,490	\$ 7,685	\$ 15,770	\$ 7,714	\$ 130,080	\$ 46,482	\$ 94,647

% Increase Proposed Budget FY 16/17 vs. Adopted Budget FY 15/16	10.4%
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CITY OF NEVADA CITY
 CITY CLERK&TREASURER - DEPT 4620
 FY 2016-2017 PROPOSED BUDGET

EXPENDITURES:

	Actual FY 2011-2012	Actual FY 2012-2013	Actual FY 2013-2014	Actual FY 2014-2015	Actual 2015-2016 (4/30/16)	Adopted FY 2015-2016	Proposed FY 2016-2017
Salaries	\$ 2,400	\$ 2,308	\$ 2,409	\$ 2,409	\$ 2,030	\$ 2,400	\$ 2,400
Benefits	\$ 184	\$ 177	\$ 184	\$ 184	\$ 155	\$ 184	\$ 184
Operations & Maintenance	\$ 136	\$ -	\$ 53	\$ 236	\$ 186	\$ -	\$ -
TOTAL:	\$ 2,719	\$ 2,484	\$ 2,646	\$ 2,828	\$ 2,372	\$ 2,584	\$ 2,584

% Change proposed Budget FY 16/17 vs. Adopted Budget FY 15/16	0%
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CITY OF NEVADA CITY
FIRE - DEPT 4630
FY 2016-2017 PROPOSED BUDGET

EXPENDITURES:

	Actual FY 2011-2012	Actual FY 2012-2013	Actual FY 2013-2014	Actual FY 2014-2015	Actual 2015-2016 (4/30/16)	Adopted FY 2015-2016	Proposed FY 2016-2017
Salaries	\$ 203,741	\$ 216,032	\$ 228,912	\$ 268,066	\$ 236,887	\$ 263,580	\$ 403,540
Benefits	\$ 116,017	\$ 116,772	\$ 125,115	\$ 146,148	\$ 138,909	\$ 141,340	\$ 214,100
Operations & Maintenance	\$ 87,282	\$ 105,158	\$ 88,503	\$ 104,416	\$ 143,208	\$ 110,763	\$ 135,485
Debt Service	\$ 37,260	\$ 37,260	\$ 37,260	\$ 37,260	\$ -	\$ -	\$ -
A-87 Cost Allocation Adjustment	\$ 30,407	\$ 30,407	\$ 30,407	\$ 30,407	\$ -	\$ 30,407	\$ 30,407
Total Operational	\$ 474,706	\$ 505,629	\$ 510,198	\$ 586,297	\$ 519,005	\$ 546,090	\$ 783,532
Capital Outlay	\$ 23,135	\$ -	\$ 818	\$ -	\$ -	\$ 5,000	\$ 50,000
TOTAL:	\$ 497,842	\$ 505,629	\$ 511,015	\$ 586,297	\$ 519,005	\$ 551,090	\$ 833,532
Transfers In	\$ (95,691)	\$ (97,336)	\$ (100,349)	\$ (100,835)	\$ (2,756)	\$ (97,336)	\$ (200,780)
Total w/ transfers	\$ 402,150	\$ 408,293	\$ 410,667	\$ 485,463	\$ 516,248	\$ 453,754	\$ 632,752

REVENUES:

Fire Department	\$ 17,818	\$ 94,816	\$ 21,662	\$ 41,324	\$ 12,604	\$ 14,400	\$ 14,400
NET EXPENSE TO GENERAL FUND	\$ 384,332	\$ 313,477	\$ 389,005	\$ 444,139	\$ 503,644	\$ 439,354	\$ 618,352

% Increase Proposed Budget FY 16/17 vs. Adopted Budget FY 15/16 39%

CITY OF NEVADA CITY
POLICE - DEPT 4640
FY 2016-2017 PROPOSED BUDGET

	Actual FY 2011-2012	Actual FY 2012-2013	Actual FY 2013-2014	Actual FY 2014-2015	Actual 2015-2016 (4/30/16)	Adopted FY 2015-2016	Proposed FY 2016-2017
Salaries	\$ 609,687	\$ 705,074	\$ 701,377	\$ 778,088	\$ 702,815	\$ 806,060	\$ 816,330
Benefits	\$ 361,780	\$ 401,722	\$ 434,389	\$ 403,745	\$ 328,112	\$ 444,145	\$ 443,535
Operations & Maintenance	\$ 316,596	\$ 359,284	\$ 357,767	\$ 321,405	\$ 307,278	\$ 393,458	\$ 384,281
Debt Service	\$ -	\$ 23,336	\$ 23,336	\$ 30,432	\$ 15,467	\$ 16,336	\$ -
A-87 Cost Allocation Adjustment	\$ 70,201	\$ 70,201	\$ 70,201	\$ 70,201	\$ -	\$ 70,201	\$ 70,201
Total Operational	\$ 1,358,264	\$ 1,559,618	\$ 1,587,070	\$ 1,603,871	\$ 1,353,672	\$ 1,730,200	\$ 1,714,347
Capital Outlay	\$ 5,384	\$ 160,015	\$ 5,854	\$ 117,298	\$ 55,363	\$ 40,000	\$ 15,000
TOTAL:	\$ 1,363,649	\$ 1,719,633	\$ 1,592,924	\$ 1,721,169	\$ 1,409,034	\$ 1,770,200	\$ 1,729,347
Transfers In	\$ (115,977)	\$ (107,258)	\$ (101,475)	\$ (148,857)	\$ (9,390)	\$ (155,000)	\$ (130,000)
Total w/ Transfers:	\$ 1,247,672	\$ 1,612,375	\$ 1,491,449	\$ 1,572,313	\$ 1,399,645	\$ 1,615,200	\$ 1,599,347

REVENUES:

POST	\$ 2,025	\$ 20,215	\$ 6,043	\$ (2,642)	\$ -	\$ 12,000	\$ 7,500
Misc. Police Department Fees	\$ 1,502	\$ 1,008	\$ 6,618	\$ (1,193)	\$ 11,262	\$ 2,500	\$ 5,000
Parking Citations	\$ 42,317	\$ 64,581	\$ 129,783	\$ 80,861	\$ 131,878	\$ 170,400	\$ 150,000
Employee Parking Permits	\$ -	\$ 2,119	\$ 4,987	\$ 4,990	\$ 5,670	\$ 5,500	\$ 6,050
Forfeiture Funds (restricted use)	\$ 18,068	\$ 14,307	\$ 25,987	\$ 69,167	\$ 6,631	\$ 15,000	\$ 15,000
TOTAL:	\$ 63,912	\$ 102,230	\$ 173,417	\$ 151,182	\$ 155,441	\$ 205,400	\$ 183,550
NET EXPENSE TO GENERAL FUND	\$ 1,183,759	\$ 1,510,145	\$ 1,318,032	\$ 1,421,130	\$ 1,244,204	\$ 1,409,800	\$ 1,415,797

% Decrease Proposed
Budget FY 16/17 vs.
Adopted Budget FY
15/16
-1%

CITY OF NEVADA CITY
PUBLIC WORKS - DEPT 4650, 4660
FY 2016-2017 PROPOSED BUDGET

EXPENDITURES:

(General Fund)	Actual	Actual	Actual	Actual	Actual	Actual	Adopted	Proposed
<u>Buildings & Grounds - 4650</u>	FY 2011-2012	FY 2012-2013	FY 2013-2014	FY 2014-2015	2015-2016	2015-2016 (4/30/16)	FY 2015-2016	FY 2016-2017
Salaries	\$ 58,089	\$ 57,278	\$ 59,488	\$ 64,340	\$ 55,388	\$ 55,388	\$ 68,875	\$ 55,020
Benefits	\$ 29,978	\$ 29,961	\$ 32,531	\$ 29,936	\$ 28,532	\$ 28,532	\$ 30,586	\$ 37,135
Operations & Maintenance	\$ 73,515	\$ 65,056	\$ 79,714	\$ 62,078	\$ 46,575	\$ 46,575	\$ 59,106	\$ 56,249
A-87 Cost Allocation Adjustment	\$ 10,086	\$ 10,086	\$ 10,086	\$ 10,086	\$ -	\$ -	\$ 10,087	\$ 10,087
TOTAL:	\$ 171,667	\$ 162,381	\$ 181,819	\$ 166,439	\$ 127,495	\$ 127,495	\$ 168,654	\$ 158,491

Capital Outlay	Actual	Actual	Actual	Actual	Actual	Actual	Adopted	Proposed
TOTAL:	FY 2011-2012	FY 2012-2013	FY 2013-2014	FY 2014-2015	2015-2016	2015-2016 (4/30/16)	FY 2015-2016	FY 2016-2017
Transfers Out	\$ 428	\$ 4,413						
Transfers In	\$ (4,590)							
Total w/ transfers	\$ 167,505	\$ 166,794	\$ 182,071	\$ 166,439	\$ 127,495	\$ 127,495	\$ 168,654	\$ 158,491

(General Fund)	Actual	Actual	Actual	Actual	Actual	Actual	Adopted	Proposed
<u>Streets - 4660</u>	FY 2011-2012	FY 2012-2013	FY 2013-2014	FY 2014-2015	2015-2016	2015-2016 (3/31/16)	FY 2015-2016	FY 2016-2017
Salaries	\$ 59,055	\$ 77,232	\$ 96,007	\$ 75,317	\$ 58,542	\$ 58,542	\$ 75,490	\$ 62,635
Benefits	\$ 63,007	\$ 38,160	\$ 39,646	\$ 43,056	\$ 33,056	\$ 33,056	\$ 46,965	\$ 40,535
Operations & Maintenance	\$ 134,936	\$ 130,546	\$ 145,964	\$ 157,633	\$ 93,282	\$ 93,282	\$ 126,789	\$ 130,849
Debt Service	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
A-87 Cost Allocation Adjustment	\$ 81,940	\$ 92,206	\$ 92,206	\$ 46,103	\$ -	\$ -	\$ 46,102	\$ 46,102
TOTAL:	\$ 338,938	\$ 338,144	\$ 373,822	\$ 322,108	\$ 184,880	\$ 184,880	\$ 295,346	\$ 280,121

Capital Outlay	Actual	Actual	Actual	Actual	Actual	Actual	Adopted	Proposed
TOTAL:	FY 2011-2012	FY 2012-2013	FY 2013-2014	FY 2014-2015	2015-2016	2015-2016 (4/30/16)	FY 2015-2016	FY 2016-2017
Transfers Out	\$ 551	\$ 6,965						
Transfers In	\$ (6,560)							
Total w/ transfers	\$ 332,929	\$ 345,109	\$ 367,089	\$ 289,893	\$ 184,880	\$ 184,880	\$ 295,346	\$ 262,096

% Decrease Proposed Budget FY 16/17 vs. Adopted Budget FY 15/16 -9%

CITY OF NEVADA CITY
 COMMUNITY AGENCY SUPPORT - DEPT 4655
 FY 2016-2017 PROPOSED BUDGET

EXPENDITURES:

	Actual FY 2013-2014	Actual FY 2014-2015	Actual 2015-2016 (4/30/16)	Adopted FY 2015-2016	Proposed FY 2016-2017
Chamber of Commerce (8% TOT + Operations contributions)	\$ 30,205	\$ 13,964	\$ 23,808	\$ 22,000	\$ 23,080
Train Museum (operations contributions)	\$ 7,649	\$ 10,597	\$ 6,349	\$ 9,500	\$ 6,780
ERC	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000
NCTV	\$ 3,000	\$ 3,000	\$ 1,500	\$ 3,000	\$ 3,000
Constitution Day	\$ 3,000	\$ 525	\$ 765	\$ 1,500	\$ 765
Magic Lantern NC Film Festival	\$ -	\$ 250	\$ -	\$ 250	\$ -
SYRCL	\$ -	\$ -	\$ 10,000	\$ 3,125	\$ -
Economic Development	\$ -	\$ -	\$ -	\$ -	\$ 4,000
Other Outside Agency Contributions	\$ 28	\$ 28	\$ 14	\$ 50	\$ 750
Total Operational	\$ 46,882	\$ 31,364	\$ 45,436	\$ 42,425	\$ 41,375

 Economic Development Grants for FY 16/17 were awarded to:
 Nevada City Chamber of Commerce = \$2,000
 Historical Society = \$1,000
 Sierra Streams = \$1,000

CITY OF NEVADA CITY
 PARKS & RECREATION - DEPT 4670, 4675, 4676
 FY 2016-2017 PROPOSED BUDGET

EXPENDITURES:

(General Fund)
Parks & Recreation - 4670
 Salaries
 Benefits
 Operations & Maintenance
 A-87 Cost Allocation Adjustment
 TOTAL:

Capital Outlay
 TOTAL:

Transfers Out
 Transfers In
 Total w/ transfers

REVENUES:

Park

NET EXPENSE TO GENERAL FUND

(General Fund)
Pool - 4675
 Salaries
 Benefits
 Operations & Maintenance
 A-87 Cost Allocation Adjustment
 TOTAL:

Capital Outlay
 TOTAL:

Transfers Out
 Transfers In
 Total w/ transfers

REVENUES:

Pool Admissions
 Swimming Lessons
 Pool Rental
 Pool Snack Bar
 TOTAL:

NET EXPENSE TO GENERAL FUND

(General Fund)
Summer Camp Program - 4676
 Salaries
 Benefits
 Operations & Maintenance
 A-87 Cost Allocation Adjustment
 TOTAL:

Summer Camp Program

NET EXPENSE TO GENERAL FUND

Prepared By: Catrina Olson
 6/2/2016

Actual	Actual	Adopted	Actual	Actual	Actual	Actual	Actual	Adopted	Proposed
FY 2011-2012	FY 2012-2013	FY 2014-2015	FY 2013-2014	FY 2014-2015	2015-2016 (ESTIMATE)	FY 2015-2016	FY 2016-2017	FY 2015-2016	FY 2016-2017
\$ 45,073	\$ 42,636	\$ 50,895	\$ 49,505	\$ 51,920	\$ 37,456	\$ 41,885	\$ 51,845	\$ 41,885	\$ 51,845
\$ 21,036	\$ 25,681	\$ 30,865	\$ 28,452	\$ 28,543	\$ 19,767	\$ 22,733	\$ 28,760	\$ 22,733	\$ 28,760
\$ 50,040	\$ 30,419	\$ 23,109	\$ 33,061	\$ 41,428	\$ 30,044	\$ 30,176	\$ 40,529	\$ 30,176	\$ 40,529
\$ 38,967	\$ 38,967	\$ 38,967	\$ 38,967	\$ 38,967	\$ -	\$ 38,967	\$ 38,967	\$ 38,967	\$ 38,967
\$ 155,115	\$ 137,703	\$ 143,836	\$ 149,984	\$ 160,858	\$ 87,267	\$ 133,761	\$ 160,107	\$ 133,761	\$ 160,107
\$ 155,115	\$ 137,703	\$ 143,836	\$ 150,237	\$ 160,858	\$ 87,267	\$ 133,761	\$ 160,107	\$ 133,761	\$ 160,107
\$ 7,875	\$ (3,198)	\$ -	\$ (950)	\$ (750)	\$ -	\$ (6,500)	\$ (7,530)	\$ (6,500)	\$ (7,530)
\$ (5,000)	\$ (3,198)	\$ -	\$ (950)	\$ (750)	\$ -	\$ -	\$ -	\$ (6,500)	\$ (7,530)
\$ 157,990	\$ 134,505	\$ 143,836	\$ 149,287	\$ 160,108	\$ 87,267	\$ 127,261	\$ 152,571	\$ 127,261	\$ 152,571

\$ 19,841	\$ 18,106	\$ 17,500	\$ 16,255	\$ 15,643	\$ 14,100	\$ 15,950	\$ 18,000	\$ 15,950	\$ 18,000
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\$ 138,148	\$ 116,399	\$ 126,336	\$ 133,032	\$ 144,465	\$ 73,167	\$ 111,311	\$ 134,571	\$ 111,311	\$ 134,571
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Actual	Actual	Adopted	Actual	Actual	Actual	Actual	Adopted	Proposed
FY 2011-2012	FY 2012-2013	FY 2014-2015	FY 2013-2014	FY 2014-2015	2015-2016 (ESTIMATE)	FY 2015-2016	FY 2016-2017	FY 2016-2017
\$ 59,713	\$ 52,879	\$ 63,443	\$ 52,753	\$ 58,980	\$ 48,778	\$ 74,950	\$ 71,005	\$ 74,950
\$ 12,165	\$ 11,932	\$ 14,849	\$ 13,222	\$ 13,854	\$ 12,130	\$ 15,970	\$ 15,340	\$ 15,970
\$ 47,692	\$ 47,923	\$ 45,340	\$ 58,913	\$ 49,683	\$ 38,327	\$ 46,672	\$ 56,825	\$ 46,672
\$ 14,489	\$ 14,489	\$ 14,489	\$ 14,489	\$ 14,489	\$ -	\$ 14,489	\$ 14,489	\$ 14,489
\$ 134,059	\$ 127,223	\$ 138,121	\$ 139,377	\$ 137,005	\$ 99,235	\$ 152,081	\$ 157,659	\$ 152,081
\$ 134,059	\$ 127,223	\$ 138,121	\$ 139,377	\$ 137,005	\$ 99,235	\$ 152,081	\$ 157,659	\$ 152,081
\$ (5,000)	\$ (3,198)	\$ (3,198)	\$ (800)	\$ -	\$ -	\$ -	\$ -	\$ (3,198)
\$ 129,059	\$ 124,025	\$ 134,923	\$ 138,577	\$ 137,005	\$ 104,735	\$ 152,081	\$ 157,659	\$ 134,923

\$ 33,242	\$ 32,036	\$ 31,500	\$ 31,962	\$ 42,141	\$ 22,098	\$ 35,000	\$ 42,000	\$ 35,000
\$ 33,693	\$ 36,559	\$ 35,200	\$ 25,487	\$ 38,568	\$ 6,699	\$ 40,785	\$ 40,785	\$ 38,568
\$ 6,418	\$ 7,225	\$ 7,000	\$ 7,390	\$ 8,805	\$ 3,952	\$ 8,445	\$ 8,815	\$ 8,805
\$ 12,505	\$ 11,383	\$ 11,500	\$ 11,118	\$ 12,467	\$ 7,251	\$ 11,000	\$ 12,500	\$ 11,000
\$ 85,859	\$ 87,203	\$ 85,200	\$ 75,957	\$ 101,980	\$ 39,999	\$ 95,230	\$ 104,100	\$ 95,230
\$ 43,200	\$ 36,823	\$ 49,723	\$ 62,520	\$ 35,025	\$ 64,736	\$ 56,851	\$ 53,559	\$ 49,723

\$ 17,045	\$ 41,614	\$ 41,400	\$ 23,761	\$ 8,800	\$ 1,275	\$ 40,000	\$ 30,000	\$ 41,614
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Actual	Actual	Adopted	Actual	Actual	Actual	Actual	Adopted	Proposed
FY 2011-2012	FY 2012-2013	FY 2014-2015	FY 2013-2014	FY 2014-2015	2015-2016 (ESTIMATE)	FY 2015-2016	FY 2016-2017	FY 2016-2017
\$ 4,278	\$ 4,300	\$ 4,888	\$ 4,554	\$ 4,735	\$ 4,106	\$ 4,860	\$ 5,050	\$ 4,860
\$ 6,011	\$ 4,522	\$ 3,710	\$ 3,432	\$ 2,948	\$ 2,948	\$ 3,720	\$ 3,694	\$ 3,710
\$ 10,365	\$ 26,078	\$ 31,750	\$ 24,317	\$ 22,258	\$ 9,228	\$ 31,750	\$ 24,800	\$ 31,750
\$ 1,913	\$ 1,913	\$ 1,913	\$ 1,913	\$ 1,913	\$ -	\$ 1,913	\$ 1,913	\$ 1,913
\$ 22,567	\$ 36,813	\$ 42,061	\$ 34,216	\$ 32,407	\$ 16,282	\$ 42,243	\$ 35,457	\$ 42,061

\$ 5,522	\$ (4,801)	\$ 661	\$ 10,455	\$ 23,607	\$ 15,007	\$ 2,243	\$ 5,457	\$ (4,801)
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7% Increase Proposed Budget FY 16/17 vs. Adopted Budget FY 15/16

CITY OF NEVADA CITY
 VETERANS BLDG - DEPT 6950
 FY 2016-2017 PROPOSED BUDGET

EXPENDITURES:

	Enterprise Fund <u>Vet's Bldg - 6950</u>										
	Actual	Actual	Actual	Actual	Actual	Actual	Adopted	Proposed			
	FY 2011-2012	FY 2012-2013	FY 2013-2014	FY 2014-2015	2015-2016 (4/30/16)	FY 2015-2016	FY 2015-2016	FY 2016-2017			
Salaries	\$ 12,897	\$ 13,840	\$ 15,237	\$ 16,647	\$ 12,830	\$ 19,090	\$ 18,230				
Benefits	\$ 8,336	\$ 8,485	\$ 10,406	\$ 10,662	\$ 9,545	\$ 10,355	\$ 10,235				
Operations & Maintenance	\$ 18,235	\$ 16,559	\$ 21,584	\$ 19,979	\$ 17,757	\$ 19,173	\$ 19,519				
A-87 Cost Allocation Adjustment	\$ 1,192	\$ 1,192	\$ 1,192	\$ 1,192	\$ -	\$ 1,192	\$ 1,192				
TOTAL:	\$ 40,659	\$ 40,076	\$ 48,419	\$ 48,480	\$ 40,132	\$ 49,810	\$ 49,176				

REVENUES:

	Actual	Actual	Actual	Actual	Actual	Actual	Adopted	Proposed
	FY 2011-2012	FY 2012-2013	FY 2013-2014	FY 2014-2015	2015-2016 (4/30/16)	FY 2015-2016	FY 2015-2016	FY 2016-2017
Program Income	\$ 18,832	\$ 14,045	\$ 15,238	\$ 11,842	\$ 15,171	\$ 14,000	\$ 14,000	\$ 14,000

NET EXPENSE TO GENERAL FUND

	\$ 21,827	\$ 26,031	\$ 33,181	\$ 36,638	\$ 24,961	\$ 35,810	\$ 35,176
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% Decrease
 Proposed Budget FY
 16/17 vs. Adopted
 Budget FY 15/16
 -1%

CITY OF NEVADA CITY
WTP - DEPT 6000 & 6001
FY 2016-2017 PROPOSED BUDGET

EXPENDITURES:

	Actual	Actual	Actual	Actual	Actual	Actual	Adopted	Proposed
	FY 2011-2012	FY 2012-2013	FY 2013-2014	FY 2014-2015	2015-2016	(4/30/16)	FY 2015-2016	FY 2016-2017
Enterprise Fund								
<u>Water - 6000</u>								
Salaries	\$ 64,589	\$ 53,927	\$ 50,428	\$ 46,562	\$ 52,158	\$ 61,280	\$ 61,280	\$ 69,845
Benefits	\$ 39,845	\$ 31,465	\$ 25,627	\$ 23,070	\$ 22,181	\$ 25,425	\$ 25,425	\$ 28,165
Operations & Maintenance	\$ 176,748	\$ 178,611	\$ 213,112	\$ 210,958	\$ 148,846	\$ 289,748	\$ 289,748	\$ 233,518
Debt Service & Depreciation	\$ 147,444	\$ 144,493	\$ 139,489	\$ 133,841	\$ 99,686	\$ 99,686	\$ 99,686	\$ 49,843
A-87 Cost Allocation Adjustment	\$ 49,286	\$ 49,286	\$ 49,286	\$ 49,286	\$ 49,286	\$ 49,286	\$ 49,286	\$ 49,286
TOTAL:	\$ 477,913	\$ 457,781	\$ 477,942	\$ 463,718	\$ 322,870	\$ 525,425	\$ 525,425	\$ 430,657

Capital Outlay			\$ 2,131	\$ -	\$ 58,460	\$ 108,000	\$ 105,000
TOTAL:	\$ 477,913	\$ 457,781	\$ 480,073	\$ 463,718	\$ 381,330	\$ 633,425	\$ 535,657
Transfers Out	\$ 1,989						
Total w/ transfers	\$ 479,902	\$ 457,781	\$ 480,073	\$ 463,718	\$ 381,330	\$ 633,425	\$ 535,657

	Actual	Actual	Actual	Actual	Actual	Adopted	Proposed
	FY 2011-2012	FY 2012-2013	FY 2013-2014	FY 2014-2015	2015-2016	FY 2015-2016	FY 2016-2017
(Enterprise - WTP Fund)							
<u>Water Distribution - 6001</u>							
Salaries	\$ 57,300	\$ 52,205	\$ 61,812	\$ 89,282	\$ 52,565	\$ 74,345	\$ 69,295
Benefits	\$ 32,516	\$ 33,384	\$ 37,444	\$ 46,117	\$ 32,070	\$ 45,695	\$ 40,395
Operations & Maintenance	\$ 44,348	\$ 24,676	\$ 33,390	\$ 18,272	\$ 29,601	\$ 40,328	\$ 44,475
A-87 Cost Allocation Adjustment	\$ 134,164	\$ 110,264	\$ 132,646	\$ 176,723	\$ 114,236	\$ 183,420	\$ 177,217
TOTAL:	\$ 134,164	\$ 110,264	\$ 132,646	\$ 176,723	\$ 114,236	\$ 183,420	\$ 177,217

Capital Outlay	\$ -	\$ -	\$ (2,131)	\$ -	\$ 114,236	\$ 183,420	\$ 65,300
TOTAL:	\$ 134,164	\$ 110,264	\$ 130,515	\$ 176,723	\$ 114,236	\$ 183,420	\$ 242,517
Water Revenues	\$ 775,088	\$ 871,410	\$ 856,083	\$ 805,863	\$ 625,946	\$ 835,143	\$ 762,030

NET CHANGE TO THE WATER FUND

	\$ 161,022	\$ 303,365	\$ 245,496	\$ 165,422	\$ 130,380	\$ 18,298	\$ (16,144)
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% Decrease Proposed Budget FY 16/17 vs. Adopted Budget FY 15/16 -5%

CITY OF NEVADA CITY
 WWTP - DEPT 6500 & 6507
 FY 2016-2017 PROPOSED BUDGET

EXPENDITURES:

	Actual FY 2011-2012	Actual FY 2012-2013	Actual FY 2013-2014	Actual FY 2014-2015	Actual 2015-2016 (4/30/16)	Adopted FY 2015-2016	Proposed FY 2016-2017
Enterprise Fund							
<u>Sewer - 6500</u>							
Salaries	\$ 138,758	\$ 145,890	\$ 144,464	\$ 164,429	\$ 157,409	\$ 184,900	\$ 209,525
Benefits	\$ 81,862	\$ 75,786	\$ 78,612	\$ 53,542	\$ 64,854	\$ 75,725	\$ 84,505
Operations & Maintenance	\$ 334,976	\$ 332,353	\$ 261,747	\$ 340,325	\$ 331,029	\$ 481,382	\$ 420,703
Debt Service & Depreciation	\$ 582,614	\$ 584,159	\$ 588,294	\$ 582,765	\$ 295,587	\$ 296,645	\$ 293,242
A-87 Cost Allocation Adjustment	\$ 66,181	\$ 66,181	\$ 66,181	\$ 66,181	\$ -	\$ 66,181	\$ 66,181
TOTAL:	\$ 1,204,391	\$ 1,204,370	\$ 1,139,299	\$ 1,207,242	\$ 848,879	\$ 1,104,833	\$ 1,074,156
Capital Outlay							
TOTAL:	\$ 1,204,391	\$ 1,204,370	\$ 1,139,299	\$ 1,207,242	\$ 116,855	\$ 215,000	\$ 215,000
Transfers Out/in							
Total w/ transfers	\$ 1,204,391	\$ 1,204,370	\$ 1,134,329	\$ 1,197,095	\$ 965,734	\$ 1,319,833	\$ 1,268,026
			\$ (4,970)	\$ (10,148)	\$ -		\$ (21,130)

	Actual FY 2011-2012	Actual FY 2012-2013	Actual FY 2013-2014	Actual FY 2014-2015	Actual 2015-2016 (4/30/16)	Adopted FY 2015-2016	Proposed FY 2016-2017
(Enterprise - WWTP Fund)							
<u>Sewer Collection - 6507</u>							
Salaries	\$ 57,300	\$ 52,180	\$ 60,450	\$ 39,518	\$ 53,004	\$ 74,350	\$ 64,140
Benefits	\$ 32,516	\$ 33,383	\$ 38,829	\$ 26,360	\$ 32,102	\$ 45,650	\$ 36,230
Operations & Maintenance	\$ 52,684	\$ 28,408	\$ 22,657	\$ 60,641	\$ 41,452	\$ 77,405	\$ 75,860
A-87 Cost Allocation Adjustment				\$ 23,052	\$ -	\$ 23,052	\$ 23,052
TOTAL:	\$ 142,500	\$ 113,971	\$ 121,936	\$ 149,571	\$ 126,558	\$ 220,457	\$ 199,282

Capital Outlay	\$ -	\$ -	\$ 121,936	\$ 149,571	\$ 39,205	\$ 150,000	\$ 202,735
TOTAL:	\$ 142,500	\$ 113,971	\$ 121,936	\$ 149,571	\$ 165,764	\$ 370,457	\$ 402,017

NET CHANGE TO THE SEWER FUND

REVENUES:	Actual FY 2011-2012	Actual FY 2012-2013	Actual FY 2013-2014	Actual FY 2014-2015	Actual 2015-2016 (4/30/16)	Adopted FY 2015-2016	Proposed FY 2016-2017
Interest	\$ 4,576	\$ 5,101	\$ 6,447	\$ 11,947	\$ 8,853	\$ 5,000	\$ 10,000
Program Income	\$ 17,145	\$ 248,876	\$ 56,520	\$ 46,560	\$ 57,432	\$ -	\$ 35,000
Sewer Revenues	\$ 1,317,124	\$ 1,321,766	\$ 1,321,922	\$ 1,340,921	\$ 943,614	\$ 1,324,511	\$ 1,206,945
	\$ 1,338,845	\$ 1,575,743	\$ 1,384,889	\$ 1,399,428	\$ 1,009,899	\$ 1,329,511	\$ 1,251,945
	\$ (8,046)	\$ 257,402	\$ 128,624	\$ 52,763	\$ (121,599)	\$ (360,779)	\$ (418,098)

% Decrease Proposed
 Budget FY 16/17 vs.
 Adopted Budget FY 15/16 -1%

FY 16/17 SCHEDULE OF MEASURE "L" EXPENDITURES (in 1,000's) thru March 2016

ATTACHMENT A

	Actual	FY 12/13	Actual	FY 13/14	Actual	FY 14/15	Actuals	FY 15/16 (2015)	Budget	FY 15/16	Proposed	FY 16/17	Proposed	FY 17/18	Proposed	FY 18/19	Totals
TOT Audit	\$ 3.85																\$ 3.9
* FT Police Chief	\$ 25.0		\$ 50.0		\$ 45.0		\$ 20.0		\$ 20.0		\$ 20.0		\$ 15.0		\$ 15.0		\$ 155.0
* FT City Manager	\$ 85.0																\$ 170.0
* Contract Attorney																	\$ 60.0
Municipal Code Update	\$ 10.567																\$ 10.6
Annexation for Sugar Loaf																	\$ 8.0
Economic/Business Development	\$ 0.833		\$ 4.166				\$ 5.463										\$ 8.0
Fire Station Roof	\$ 7.19																\$ 10.0
Fire Station Paint Exterior/Interior	\$ 7.5																\$ 7.2
Fire Station Floor	\$ 4.585																\$ 4.6
Fire Station Parking Lot Seal	\$ 1.955																\$ 2.0
City Cemetery	\$ 0.475																\$ 16.0
Seamans Lodge Remodel																	\$ 100.0
Pioneer Park Bathrooms Remodel	\$ 4.91						8.794										\$ 25.0
Pool Bathrooms Remodel																	\$ 4.9
Pool Decks and Piping	\$ 68.923																\$ 68.9
New Tennis Court Lights																	\$ 25.0
Ball Park Drainage Study																	\$ 25.0
Sidewalk Engineering and Assessment	\$ 0.470						7.436										\$ 0.5
* Tree Removal	\$ 4.15						5.010										\$ 35.4
Security City Hall Admin/PD	\$ 21.007						4.8										\$ 21.0
City Hall Roof																	\$ 29.0
City Hall Phone System																	\$ 12.0
Pool Covers	\$ 10.961																\$ 11.0
City Hall Administrative Equipment	\$ 16.412						3.848										\$ 16.4
City Hall Software																	\$ 80.0
Courthouse Study	\$ 30.303		\$ 1.05														\$ 31.4
Police Various Equipment	\$ 11.401						11.594										\$ 37.0
* Vehicle Purchase							37.209										\$ 94.0
Pioneer Park Swimming Pool																	\$ -
Police Foot Patrol	\$ 5.0																\$ 25.0
Fire Department Personnel							56.592										\$ 176.0
Commercial Street Bathrooms																	\$ 15.0
Railroad Museum - Staining																	\$ 10.0
Nevada City Economic Development Fund							60.0										\$ -
SBOE Administrative Costs	\$ 2.90																\$ 2.9
Annual Sales Tax Increment	\$ 88.43		\$ 425.7		\$ 462.598		\$ 349.860		\$ 441.0		\$ 447.0		\$ 340.0				\$ 2,629.7
Total Operational Expenditures	\$ 2.90		\$ 185.9		\$ 189,759		\$ 200,746		\$ 327.8		\$ 438.5		\$ 155.0				\$ 1,514.0
Measure "L" Revenue/Expenditures (prior to reserves)	\$ 85.5		\$ 239.8		\$ 272,839		\$ 149,114		\$ 113.2		\$ 8.5		\$ 185.0				\$ 1,115.8
General Reserves	\$ 30.0		\$ 95.0		\$ -		\$ -		\$ 107.5		\$ 114.5		\$ 90.0				\$ 517.0
Reserve for excess PERs costs	\$ 15.0		\$ 25.0		\$ -		\$ -		\$ 30.0		\$ 35.0		\$ 35.0				\$ 175.0
Vehicle Reserve	\$ 12.5		\$ 17.5		\$ -		\$ -		\$ 17.5		\$ 17.5		\$ 17.5				\$ 100.0
Nevada City Economic Development Reserve	\$ 57.5		\$ 137.5		\$ -		\$ -		\$ 155.0		\$ 167.0		\$ 142.5				\$ 792.0
Total Restricted Measure "L" funds	\$ 57.5		\$ 195.0		\$ -		\$ -		\$ 350.0		\$ 517.0		\$ 659.5				\$ 792.0
Measure "L" reserve balance																	
Measure "L" Unobligated Fund Balance (after reserves)	\$ 85.5		\$ 267.8		\$ 403.13		\$ 361.30		\$ 202.78		\$ 245.28		\$ 112.78				

Additional Funding :
 Pioneer Park Swimming Pool \$121k for a total project cost of \$221k
 * These expenditure items will eventually be absorbed by the regular General Fund revenues as they return to historic levels

REPORT TO CITY COUNCIL

City of Nevada City
317 Broad Street
Nevada City, CA 95959
www.nevadacityca.gov

June 8, 2016

TITLE: Progress Report of Sub-Committee Meeting on Design Suggestions Related to Appeal of Planning Commission Decision to Deny the Architectural Review Application of Charlotte Dewar to Construct a Front Entry Façade on the Accessory Building located at 254 Boulder Street

RECOMMENDATION:

1. After considering a progress report of the subcommittee on design suggestions, City Council shall make a determination whether or not to set a date certain for the applicant to come back before Council with modifications to the design of the front entry façade of the accessory building.

CONTACT: Amy Wolfson, City Planner

BACKGROUND / DISCUSSION: On March 30, 2016, Council heard an appeal by Charlotte Dewar requesting that Council overturn the Planning Commission's decision to deny the Architectural Review application for the front entry façade of her accessory building and approve her most recently submitted design proposal. Council voted to continue the item and made a motion of intent to approve a modified design, with an offer to work with the appellant to come up with a re-designed project in a manner that is more compatible with the neighboring properties and with the Italianate residence on the property.

On April 25, 2016 staff brought the above matter to Council seeking direction as to whether or not it is prudent to set a date certain for the appellant to return to Council with a modified project design. At that meeting, staff was directed to facilitate a meeting between two appointed Councilmembers and the appellant or her representative in an effort to make clear suggestions for the re-designed front entry façade. Staff has scheduled a meeting between Vice-Mayor Phelps, Councilmember Andersen, and Alan Haley, the appellant's attorney for Monday, June 6. Staff will provide an update on the progress made at this sub-committee meeting at the June 8 City Council meeting.

STAFF RECOMMENDATION

After considering the progress update from the subcommittee meeting, the City Council may make a motion to set a date certain to require that the appellant come before Council with a re-designed and simplified design proposal for the front entry façade of the accessory building located at 254 Boulder Street.

ENVIRONMENTAL CONSIDERATIONS: Not applicable

FISCAL IMPACT: None

REPORT TO CITY COUNCIL

City of Nevada City
317 Broad Street
Nevada City, CA 95959
www.nevadacityca.gov

June 8, 2016

TITLE: An Ordinance of the City of Nevada City amending Chapter 5.32 to Title 5 of the Nevada City Municipal Code Relating to Licensure of Tobacco Retailers (First Reading)

RECOMMENDATION: Hold first reading of an Ordinance amending Chapter 5.32 of the Nevada City Municipal Code relating to Licensure of Tobacco Retailers.

CONTACT: Amy Wolfson, City Planner

BACKGROUND / DISCUSSION: At the April 13, 2016 City Council Meeting, County Health Coordinator Shannon Glaz presented information regarding alarming trends associated with vaping products. Among these trends was a correlation between vape use and youth smoking habits. In that presentation, Glaz appealed to the City to make some changes to Chapter 5.32 of the Municipal Code regulating the Licensure of Tobacco Retailers. Recommendations included expanding the definition of tobacco to all types of projects containing tobacco leaf, including electronic smoking devices, and to require a minimum pack size of 5 for cigars.

On May 11, the City Council discussed Ms. Glaz's recommendations and provided direction to City Staff to prepare an ordinance to update the "definitions" section of Chapter 5.32 (Licensure of Tobacco Retailers) to include electronic smoking devices and vaping products, and to require a minimum pack size of 5 for cigars. Further, the City Council desired the ordinance to cap the number of tobacco retail licenses permitted in the City at four and reduce the authorized licenses upon cease of use. The proposed ordinance incorporates these recommendations and Staff is recommending approval.

FISCAL IMPACT: Not applicable.

ENVIRONMENTAL IMPACT: Recommend finding ordinance is exempt from environmental review under CEQA pursuant to §§15378(b)(5) and 15060(c)(2).

ATTACHMENT: Proposed Ordinance

ORDINANCE NO. 2016 ____

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF NEVADA CITY, STATE OF CALIFORNIA, AMENDING TITLE 5, SECTION 32 RELATED LICENSURE OF TOBACCO RETAILERS

WHEREAS, the City Council passed Ordinance 2006-03 Section 2 in 2006 regarding the licensure of tobacco retailers. At that time, e-cigarettes and vaping was in its infancy. Since the passage of Ordinance 2006-03, the popularity of e-cigarettes and vaping has grown in recent years and continues to grow across the nation. The City Council seeks to update this section of the municipal code to account for e-cigarettes and vaping;

WHEREAS, there is currently minimal federal and state regulation or control of the use and content of electronic cigarettes and vaping products;

WHEREAS, electronic cigarettes are designed to resemble traditional cigarettes, and the use of electronic cigarettes in locations where the use of other types of cigarettes are prohibited may cause confusion and uncertainty and make the enforcement of bans on smoking more difficult;

WHEREAS, on April 13, 2016, the City Council of the City of Nevada City received a presentation from the Nevada County Health Coordinator regarding alarming trends associated with vaping products, including a correlation between vape use and youth smoking habits; and

WHEREAS, several suggestions were made by the Nevada County Health Coordinator to make changes to Chapter 5.32 of the Municipal Code regulating the Licensure of Tobacco Retailers, and

WHEREAS, on May 11, 2016 the City Council of the City of Nevada City considered the staff report, recommendations by staff, and public testimony regarding amendments to Chapter 5, Section 32 of the Nevada City Municipal Code, and voted to direct staff to prepare amendments to this portion of the Municipal Code related to the definitions section, the “cease of use” clause for current tobacco retail licensees, and for the Planning Commission to consider a prohibition of vaping lounges within zoning designations;

WHEREAS, staff has prepared the below draft ordinance addressing the definitions section and “cease of use” language of Chapter 5, Section 32 of the Nevada City Municipal Code, and

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Nevada City as follows:

SECTION 1.

Chapter 5, Section 32 of the Nevada City Municipal Code is hereby amended as follows, noting that all provisions within Section 5.32 not described below remain in effect:

A. Section 5.32.010 - Definitions, is hereby amended to include the following new definitions within an alphabetized series of definitions (all other definitions are to remain the same):

[...]

“Electronic Smoking Device” means an electronic and/or battery-operated device, the use of which may resemble smoking, which can be used to deliver an inhaled dose of vapors including nicotine or other substances. "Electronic smoking device" includes any such device, whether it is manufactured, distributed, marketed, or sold as an electronic cigarette, electronic cigar, electronic cigarillo, electronic pipe, electronic hookah, electronic vape, vaporizer or any other product name or description. "Electronic smoking device" does not include any product specifically approved by the United States Food and Drug Administration for the use in the mitigation, treatment, or prevention of disease.

[...]

“Self-service display” means to open display or storage of tobacco products, paraphernalia or electronic smoking devices in a manner that is physically accessible in any way to the direct general public without the assistance of the retailer or employee of the retailer and a direct person-to-person transfer between the purchaser and the retailer or employee of the retailer.

[...]

“Smoking” means possessing a lighted tobacco product, lighted tobacco paraphernalia, or any other lighted weed or plant (including a lighted pipe, cigar, hookah pipe, or cigarette of any kind, including electronic smoking devices), the lighting of a tobacco product, tobacco paraphernalia, or any other weed or plant (including a pipe, cigar, hookah pipe, or cigarette of any kind, including electronic smoking devices).

"Tobacco paraphernalia" means cigarette papers or wrappers, pipes, electronic smoking devices, holders of smoking materials of all types, cigarette rolling machines, and any other item designed for the smoking, preparation, storing, or consumption of tobacco products.

"Tobacco product" means any substance containing tobacco leaf, including but not limited to cigarettes, electronic smoking devices, cigars, pipe tobacco, hookah tobacco, snuff, chewing tobacco, dipping tobacco, snus, bidis, or any other preparation of tobacco (such as flavored tobacco); and any product or formulation of product containing biologically active amounts of nicotine that is manufactured, sold, offered for sale, or otherwise distributed with the expectation that the product or matter will be introduced into the human body, but does not include any cessation product specifically approved by the United States Food and Drug Administration for use in treating nicotine or tobacco dependence.

"Tobacco retailer" means any person who sells, offers for sale, or does or offers to exchange for any form of consideration, tobacco, tobacco products, or tobacco paraphernalia, which includes electronic smoking devices, or who distributes free or low-cost samples of tobacco products or tobacco paraphernalia. "Tobacco retailing" means the doing of any of these things. This definition is without regard to the quantity of

tobacco, tobacco products, or tobacco paraphernalia sold, offered for sale, exchanged, or offered for exchange.

“[...]

B. Section 5.32.030 – Limits on tobacco retailer licenses, is hereby amended as follows:

5.32.030 - Limits on tobacco retailer licenses.

- A. No license may issue to authorize tobacco retailing at other than a fixed location. For example, tobacco retailing by persons on foot or from vehicles is prohibited.
- B. No license may issue to authorize tobacco retailing by a significant tobacco retailer, provided however that a significant tobacco retailer operating legally on the date that the ordinance enacting this chapter was first introduced and that would otherwise be entitled to receive a license may receive a license and may continue to operate so long as:
 - 1. The license is renewed continually without lapse;
 - 2. The significant tobacco retailer is not closed for business for more than sixty (60) consecutive days;
 - 3. The significant tobacco retailer does not substantially change the business premises or business operation; and
 - 4. The significant tobacco retailer maintains the right to operate under the terms of other applicable laws, including without limitation the zoning ordinance, building codes, and business license tax ordinance.
- C. At the time of the adoption of this ordinance, there are four Tobacco Retail Licenses issued within the City of Nevada City. No additional Tobacco Retail Licenses shall be issued henceforth. The existing Tobacco Retail Licenses may only continue in the City so long as:
 - 1. The license is renewed continually without lapse;
 - 2. The tobacco retailer is not closed for business for more than sixty (60) consecutive days;
 - 3. The tobacco retailer does not substantially change the business premises or business operation; and
 - 4. The tobacco retailer maintains the right to operate under the terms of other applicable laws, including without limitation the zoning ordinance, building codes, and business license tax ordinance.
 - 5. Failure to adhere to these requirements will result in the loss of the Tobacco Retail License. As noted above, the lost Tobacco Retail License shall not be replaced by the current holder of the license or anyone else.
- D. No license may issue to authorize tobacco retailing at any location that is licensed under state law to serve alcoholic beverages for consumption on the premises (e.g., an "on sale" license issued by the California Department of Alcoholic Beverage Control) and no license may issue to authorize tobacco retailing at any location offering food for sale for consumption by guests on the premises. For example, tobacco retailing in bars and restaurants is prohibited.

C. Section 5.32.090 – Other requirements and prohibitions, is hereby amended as follows:

- A. **Lawful Business Operation.** In the course of tobacco retailing or in the operation of the business or maintenance of the location for which a license issued, it shall be a violation of this chapter for a licensee, or any of the licensee's agents or employees, to violate any local, state, or federal law applicable to tobacco products, tobacco paraphernalia, or tobacco retailing.
- B. **Display of License.** Each tobacco retailer license shall be prominently displayed in a publicly visible location at the licensed location.
- C. **Positive Identification Required.** No person engaged in tobacco retailing shall sell or transfer a tobacco product or tobacco paraphernalia to another person who appears to be under the age of twenty-seven (27) years without first examining the identification of the recipient to confirm that the recipient is at least the minimum age under state law to purchase and possess the tobacco product or tobacco paraphernalia.
- D. **Minimum Age for Persons Selling Tobacco.** No person who is younger than the minimum age established by state law for the purchase or possession of tobacco products shall engage in tobacco retailing.
- E. **Self-service Displays Prohibited.** No tobacco retailer shall display tobacco products or tobacco paraphernalia by means of a self-service display or engage in tobacco retailing by means of a self-service display.
- F. **Minimum Pack Size for Cigars.** A package of cigars shall contain at least five (5) cigars or more. This section does not apply to the sale or offer for sale of a single cigar for which the retail price exceeds \$5.00.

SECTION II. ENVIRONMENTAL DETERMINATION. The project has been reviewed for compliance with the California Environmental Quality Act (CEQA), the CEQA guidelines, and the City's environmental procedures, and has been found to be exempt pursuant to Section 15061 (b) (3) (general rule) of the CEQA Guidelines, in that the City Council hereby finds that it can be seen with certainty that there is no possibility that the passage of this ordinance amending the Municipal Code will have a significant effect on the environment.

SECTION III. INCONSISTENCIES. Any provision of the Bishop Municipal Code or appendices thereto inconsistent with the provisions of this ordinance, to the extent of such inconsistencies and or further, is hereby repealed or modified to the extent necessary to affect the provisions of this ordinance.

SECTION IV. SEVERABILITY. If any provision or clause of this ordinance or the application thereof to any person or circumstances is held to be unconstitutional or otherwise invalid by any court of competent jurisdiction, such invalidity shall not affect other provisions or clauses or applications of this ordinance which can be implemented without the invalid provision, clause or application; and to this end, the provisions of this ordinance are declared to be severable.

SECTION V. This ordinance shall be in full force and effect thirty (30) days from and after its passage and adoption. The City Clerk shall certify to the passage and adoption of this ordinance and shall cause the same to be published in the Union, a newspaper of

general circulation printed and published in the City of Nevada City, State of California, which said newspaper is hereby designated for that purpose.

PASSED AND ADOPTED at a regularly scheduled meeting of the City Council of Nevada City held this __ day of June, 2016 by the following vote:

AYES:

NOES:

ABSTAIN:

Jennifer Ray, Mayor

ATTEST:

Niel Locke, City Clerk